



19102500

QP CODE: 19102500

Reg No :
Name :

UNDERGRADUATE (CBCS) EXAMINATION, OCTOBER 2019

Fifth Semester

(Offered by the Board of Studies in English)

Open Course - ENSOPT03 - ENGLISH FOR CAREERS

2017 Admission Onwards

E793DE64

Maximum Marks: 80

Time: 3 Hours

Part A

Answer any ten questions.

Each question carries 2 marks.

1. What are the channels of communication?
2. What is meant by linguistic barrier in communication?
3. What is critical thinking?
4. What is the role of posture in GD?
5. What are minimal pairs?
6. What is falling intonation?
7. Write two words derived from the root word "geo"
8. Use these phrases in sentences
 1. Alpha and omega
 2. Upset the applecart
 3. Birds of a feather
 4. Bitter pill to swallow
 5. At the eleventh hour
9. Management ethics
10. What is meant by the social responsibility of a professional?
11. How to avoid pitfalls in a business call?
12. What is the importance of face to face communication?

(10×2=20)





Part B

Answer any six questions.

Each question carries 5 marks.

13. Discuss different parts of a covering letter.
 14. Discuss various questions at interviews.
 15. Non verbal communication during a presentation.
 16. Correct the sentences
 1. What is your good name?
 2. This is my cousin brother
 3. One of my friend is from Kashmir.
 4. Hyderabad is termed as the cyber city of India.
 5. She is going, yes?
 17. Fill in the blanks using the appropriate forms of the given verbs in their present tense
"Smile on Wheels " (be) a mobile hospital programme started by Smile Foundation. This programme (have) five flagship projects operating in five states in India. Five different non governmental organisation (is,help) the foundation to (implement) this programme effectively.Each mobile van (aim) to take comprehensive healthcare services to remote villages in India. the programme (intend) to bring medical expertise from cities to rural areas.
 18. Correct the following sentences.
 - 1.ATM machines are plenty in cities.
 2. Raj and me are going to France.
 3. The book has it's views.
 4. They will came tomorrow.
 5. She have to catch the bus.
 19. What are signposts?
 20. Differences between horizontal and vertical communications
 21. Professional ethics
- (6×5=30)

Part C

Answer any two questions.

Each question carries 15 marks.

22. Prepare a resume to apply for the post of a Chief Accountant in Ramvilas Co.
23. Discuss interview and its various phases.





24. What is presentation and which are the various phases of a presentation?

25. How does team building help in improving the efficiency of the professionals?

(2×15=30)



