



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

DEVA MATHA COLLEGE, KURAVILANGAD

- Name of the Head of the institution **Dr. SUNIL C MATHEW**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04822230233**
- Mobile no **+918281461233**
- Registered e-mail **principaldmck@gmail.com**
- Alternate e-mail **principal@devamatha.ac.in**
- Address **Kuravilangad P.O., Kottayam District, Kerala - 686633**
- City/Town **Kuravilangad**
- State/UT **Kerala**
- Pin Code **686633**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **MAHATMA GANDHI UNIVERSITY,
KOTTAYAM, KERALA**
- Name of the IQAC Coordinator **ANISH THOMAS**
- Phone No. **04822230233**
- Alternate phone No. **04822232951**
- Mobile **9447827869**
- IQAC e-mail address **iqac@devamatha.ac.in**
- Alternate Email address **iqacdmck@gmail.com**

**3. Website address (Web link of the AQAR
(Previous Academic Year)**

<https://devamatha.ac.in/index.php/doc/view/AQAR-2019-20>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://devamatha.ac.in/ckfinder/userfiles/files/Academic%20Calendar%202020-21.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.23	2017	30/10/2017	29/10/2022

6. Date of Establishment of IQAC

30/11/2007

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DEVA MATHA COLLEGE	RUSA II	RUSA SPD	03.10.2020	1500000
DEVA MATHA COLLEGE	RUSA II	RUSA SPD	14.12.2020	5000000
DR. SUNIL JOSE K.	CORE RESEARCH GRANT	SERB	03..09..2020	520000
DEVA MATHA COLLEGE	WWS & SSP	GOVT. OF KERALA	10.06.2020	83000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **8**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1) Conduct of External Academic and Administrative Audit (AAA) for the last 3 years (2017-20) on March 18th and 19th 2021. 2) Implementation of a Campus Automation Software (ERP): Knowledge Pro ERP from EMSTEM purchased and implemented on trial basis for attendance entry. 3) Webinars & Workshops on Online Teaching

Learning Tools and Techniques were conducted by IQAC to equip the teachers to handle classes effectively during covid pandemic. 4) Counselling and Mentoring Session were conducted for parents and students to solve the various issues faced by students during covid pandemic 5) Deva Matha Webinar series on various domains conducted. IPR Seminar on 'Copyrights and Academic integrity' conducted.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation & Evaluation of Annual plans	Annual plans each department and Clubs/association based on RAF of NAAC prepared considering covid situation and integrated into the academic calendar of the college.
Result Analysis	Final year university results (PG & UG) analysis were conducted in IQAC and suggestions given.
PTA Meetings	Departments conducted PTA meetings online after model exams which were conducted online.
Conduct of an IPR Seminar	IPR seminar on 'Copyrights and Academic integrity' were conducted in association with Department of Physics on February 20, 2021
Alumni Meet	This years Alumni meet was conducted online on Dec 12, 2020. Feedback from Alumni was taken.
Conduct of Academic and Administrative Audit (AAA)	Academic and Administrative Audit (AAA) for the last 3 years (2017-20) was conducted on May 18th and 19th 2021. The audit team consists of Rev. Fr. Augustine Koottiyaniyil (Manager), Prof. Harry Cleetus (Former Principal, St. Alberts

	<p>College, Ernakulam), Dr. Binu Thomas (IQAC Co-ordinator, Marian College (Autonomous) Kuttikkanam, Dr. Jojo K Joseph (Principal, Deva Matha College & NAAC Peer Team Member), Mr. Anish Thomas (Co-ordinator, IQAC) and Dr. Tina Sebastian (Joint Co-ordinator), IQAC). The Exit meeting was conducted on March 25th.</p>
Implementation of a Campus Automation Software (ERP)	<p>Knowledge Pro a Campus ERP software of EMSTEM was purchased and implemented. Attendance entry module started on a trial basis.</p>
Technical Assistance & Support for Online Teaching Learning Process	<p>Internet Task Force was formed in August 2020 with Mr. Justin Jose (Asst. Prof, Zoology) and Mr. Tanson Cyriac (Office Staff) to assist the faculty members in solving technical issues related to online classes and also to check internet connectivity issues. Also live class recording/streaming facilities are offered with technical support in the E-Learning Centre</p>
Webinar Series	<p>Webinar series on various domains were conducted under the title DEVA MATHA WEBINAR SERIES.</p>
Green Audit	<p>Data collection using online forms, from students, faculty and departments for Green Audit started by the Green Audit Team in April, 2021</p>
Webinar on Emotional Well being.	<p>Webinar on 'Emotional Well Being During Covid-19 Crisis' was conducted by IQAC in association with Dept. of Clinical Psychology, St. Vincent Hospital, Kuravilangad on May 20, 2021 for all the</p>

	stakeholders of Deva Matha College.
Online Yoga Training	Online Yoga Training (Breathing Exercises & Yoga for Beginners) was offered for half an hour daily (7 am to 7.30 am, Monday to Friday) for the faculty, students, parents and the public for a period of one month from May 24th onwards. The program is offered by the Yoga Centre in association with Dept. of Physical Education
Webinar on 'New Income Tax Regime 2020 for Teaching & Administrative Staff	Webinar on 'New Income Tax Regime 2020' was organized on November 20th, 2020 for the faculty members and administrative staff of the College, to familiarize with the new income tax regimes. CA Jose Thomas (Partner, Kovoor & Co.) was the resource person.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	19/11/2021

14. Whether institutional data submitted to AISHE

Part A

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Name	Date of meeting(s)
IQAC	19/11/2021
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	31/03/2022
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**20.Distance education/online education:****Extended Profile****1.Programme**

1.1	619
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1860
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	144
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	619
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	94
File Description	Documents
Data Template	No File Uploaded
3.2 Number of sanctioned posts during the year	97
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	75
4.2 Total expenditure excluding salary during the year (INR in lakhs)	89.2
4.3 Total number of computers on campus for academic purposes	113

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Deva Matha College Kuravilanagad implemented Choice Based Credit System (CBCS) in all UG and PG programmes.
- Academic calendar is prepared yearly based on the action plans
- Individual teaching plans are prepared
- A new P.G. Program M.A in Econometrics was introduced with 20seats in the college.
- To enhance the employability of students enrichment programmes like Value-Added Courses, Diploma

courses, Certificate courses, Add-on Programmes and Open-Courses are implemented.

- In 2020-21 academic year an add on course on the topic 'Capacity Building and Life Skill Development' was newly introduced and 1099 students completed the course.
- To make the learning student-centric, industrial visits, quizzes, seminars, workshops and lecture series have been organised.
- Students are also motivated to take up various internships programs in order to keep themselves with the industry need.
- Teachers provide remedial coaching classes for slow learners.
- The advanced learners are motivated through the Walk With a Scholar scheme.
- The feedback regarding the curriculum from stakeholders is communicated to the University through the members of the faculty who are in the Board of Studies and other Academic Bodies.
- IQAC makes modifications in curriculum delivery based on Feedback from stakeholders and Result Analysis.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Teaching and learning activities pertaining to an academic year is included in the college calendar.
- Teachers rely on modern technologies to impart maximum knowledge to the students.
- Provided training to faculty members to enhance their teaching learning capabilities to cope-up with Covid-19 situation.
- Teachers have also developed courses for Massive Open Online Courses.
- Online teaching has been facilitated to P.G. Students and U.G. students through MOODLE and Google classrooms, respectively.
- Internal assessment exams are conducted in each semester to make students ready for university exam.
- Exam question papers are prepared in accordance with

university model question papers and previous year university question papers.

- Retests are conducted for the absentees and remedial coaching for slow learners.
- Transparency of evaluation process was upheld by timely publishing of results and systematic grievance redressal mechanism.
- The internal as well as external examinations are held in an exemplary manner in camera monitored examination halls.
- Examinations Office headed by Senior Assistant and Superintendent of Examinations supervises effective conduct of examinations
- After settling the queries from students, progress cards are prepared and PTA meeting are held.
- Class tests are also conducted to evaluate students' academic progress.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1099

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The various programmes are structured in such a way that students acquire the basic concepts of the cross cutting issues and their multi faceted academic orientation and social application across their academic period spent in the institution.

As per the new UGC regulation, Environment Studies and Human Rights has been incorporated into the fifth semester UG syllabus. For both UG and PG programmes there are exclusive courses offered across various semesters sensitizing students in areas like Gender Studies, Feminist Criticism, Queer Literature, Eco Sophy, Renewable Energy, Bioethics, Econometrics, Nationalism and Civic Sense, Human Rights, Environmental Impact Assessment, Ethical Agriculture and Business Etiquette

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

685

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.devamatha.ac.in/ckfinder/userfiles/files/1_4_1%20Feedback%20analysis%20report2.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.devamatha.ac.in/ckfinder/userfiles/files/1_4_1%20Feedback%20analysis%20report2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

672

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

141

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are categorized into slow, average and advanced learners based on their performance in the entry level evaluation process and performance in classroom activities.

Orientation sessions and Bridge courses are designed by the departments to smoothen the transition of students to the Higher education sector.

Slow learners are given remedial classes and are included in SSP programme introduced to support them by Department of Higher Education, Government of Kerala. They are included in peer groups where the advanced learners help them in learning and tackling exams. Study materials are also provided to help the slow learners who responds to visual learning better than classroom lectures.

Advanced learners are identified and are given guidance and support in gaining admissions to premiere institutions of the country. The institution also conducts Walk with a Scholar programme which is a flagship program of Higher education department of Kerala to support advanced learners. Study materials are made available and problem solving sessions are conducted for their benefit. Quizzes are conducted to kindle their curiosity and expand their area of study. These students are also deputed to represent the college in various competitions and quizzes. Motivational sessions such as Skimmer classes and Alumni lectures and interactions are conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1860	94

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Well equipped laboratories with sufficient number of equipment ensure that students can experiment and understand things effectively. Every student has to do a project as a part of the syllabus of their programme. In addition to the project report, students also present their project using ICT . Some of the departments promotes carrying out of general seminars by students so that they may acquire confidence in understanding and articulating what they have learned.

Field visits and industrial visits are conducted with the aim of incorporating outside experience to the theory learned in classrooms. Students are given responsibilities to organize academic events in association with Days of importance like

National Science day, Environment Day, Reading Day etc.

Some departments release newsletters and magazines which give them first hand knowledge regarding editorial processes as well as make them knowledgeable about technicalities and ethics of writing and publishing.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In year 2020-21, the mode of teaching was shifted to online due to the Covid-19 Pandemic. The faculty of the college were well equipped to face the shift in teaching process. The college used Moodle platform to operate its PG classes and Google classrooms for its UG classes. Live meets as well as recorded classes were given to students and internal exams were conducted online. Students were motivated to take up online courses and incentives in the form of internals were credited to those students who successfully completed the online courses which were suggested by the departments.

The ICT tools installed in the institution were effectively put to use when the offline classes commenced.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

87

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

96

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

765

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal evaluation is conducted in accordance with the instructions given by the University. Two internal exams are conducted every semester in a centralized manner so that invigilation, evaluation and timely publication of results and grievance redressal are done effectively. It was decided to implement a campus management software which includes a module for CIE also. Internal marks are published for students and grievance redressal mechanisms effected. PTA meetings are held at least once in a semester to discuss and communicate the progress of the students to the parents.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.devamatha.ac.in/ckfinder/userfiles/files/2_5_1-%20Mechanism%20of%20internal%20assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- Internal Marks are published on the notice board or in online mode upon the commencement of University exams.
- Students are intimated about the publishing of internal marks.
- Students seek clarification if any and Grievance if any is obtained in writing by the tutor
- The grievance is addressed and if the student remains unsatisfied with the outcome she may escalate her complaint

to the HOD to be handled by the Department level Grievance Redressal Cell

- The grievance is addressed and if the student remains unsatisfied with the outcome she may escalate her complaint to the Principal to be handled by the College level Grievance Redressal Cell

File Description	Documents
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Link for additional information	https://www.devamatha.ac.in/ckfinder/userfiles/files/2_5_1-%20Mechanism%20of%20internal%20assessment.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution. A workshop was organized for the faculty of the college to give a clear picture about OBE. As a result, measurable PO's, PSO's and CO's were redefined with clarity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.devamatha.ac.in/ckfinder/userfiles/files/261%20Student%20Performance%20and%20Learning%20Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Measurable PO's, PSO's and CO's were defined for every programme.

Mapping of Courses against the PO's and PSO's were done with the correlation levels defined as 3-Substantial, 2-Moderate, 1-Low and _ for No correlation.

The Course attainment is measured in a 3 point scale where, above

70% , between 40 % and 70% and Below 40% is indicated by 3 (High), 2(Medium) and 1 (Low) respectively. Attainment of Outcomes are measured by direct and Indirect Assessment tools.

External and Internal evaluation ratio is taken as 80:20 for direct measurement of outcomes. The Mahatma Gandhi University to which the college is affiliated to calculates the final grade points of the students in the same ratio. Hence, the GP of students reflects the attainment of Course outcome by direct assessment. The Indirect Course Outcome was measured by means of exit interviewing/feedback. The obtained Attainment levels for each course was substituted in the matrix to measure the Programme outcome attainment.

The attainment levels were analyzed and necessary action to be taken for improvement was recommended.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

382

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.devamatha.ac.in/ckfinder/userfiles/files/2_6_3%20Annual%20rep%202020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

[https://www.devamatha.ac.in/ckfinder/userfiles/files/SSS%202020-21\(1\).pdf](https://www.devamatha.ac.in/ckfinder/userfiles/files/SSS%202020-21(1).pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

40.76797

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.serbonline.in/SERB/HomePage

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Innovation activities of Deva Matha College, Kuravilangad were co-ordinated under the aegis of Entrepreneurship Development Club (ED Club). The programs of the club were aimed at transforming students from 'job seekers' to 'job givers'. One day webinar on 'Entrepreneurship Opportunities after Covid 19' was organized on 22nd October 2020. 128 students actively participated in the webinar. Prof. Sherin Sam Jose, CEO, Startups Valley, Amal Jyothi Technology Business Incubator interacted with students. Ms. Lakshmi Menon, Social Entrepreneur delivered a talk; 'Relevance of Design Thinking in Entrepreneurship' virtually on 19th November 2020, Women's Entrepreneurship Day. Students, faculty, and public were among attendees. Our institute also participated in the 3rd edition of Young Innovators Program (YIP 2020-23) organized by Kerala Development & Innovation Strategy Council (K-DISC), Govt. of Kerala. A team from department of English registered idea under the theme 'Solid, Liquid and Hazardous waste management'. Another team of chemistry department registered idea on 'Climate Change and Disaster Management'. Institute also established Institution Innovation Council (IIC) as per the norms of Innovation Cell, Ministry of Education, Govt. of India. Institute also initiated processes to register National Innovation and Start-up Policy (NISIP) and Innovation and Entrepreneurship Development Centre (IEDC) of Kerala Startup Mission.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	https://devamatha.ac.in/page/view/research-guides
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

17

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is committed to create a positive impact in the society through effective and meaningful interventions on a regular basis. It is achieved under the aegis of NCC, NSS, Women's forum, Oratory club and Yoga club of the college. National and international days of observance inculcate awareness on various social issues among students. Webinars were conducted to equip students to handle pandemic threats. Students of our institute was actively involved in Covid-19 prevention strategies in association with local bodies. Webinar on healthy diet and lifestyle to be followed to counter Covid-19 was also conducted. Webinar on national education policy was organized. Blood donation camps, distribution of essentials to care homes, creation of nutrient garden, training on first-aid, webinar on mental health, various competitions and trainings boosted the social morale of the students. Webinar on plastic management and making of eco-friendly products propagated a message of sustainable living. Students were sensitized to exercise their constitutional right of voting. Our students were also part of FIT India movement which promoted more physically active lifestyle. Yoga and its practice were promoted

among students through online sessions which impart physical and mental discipline to achieve a peaceful mind and body.

File Description	Documents
Paste link for additional information	https://www.devamatha.ac.in/ckfinder/userfiles/files/341%20Extension%20activities%202020-21.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

871

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

8

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms and IT enabled facilities : The college has 54 classrooms out of which 20 are ICT enabled to assist the teaching learning process.

Laboratories: There are spacious and well-equipped laboratories to meet the curriculum's objectives. Latest software tools are made available in computer labs

SERB sponsored Arachnology research laboratory of the zoology department conducts taxonomic studies on spiders and insects.

Seminar Halls: The institution features an E Learning Center, with a seating capacity of 117 people. Interactive board and panel, LCD projector, mega power visualizer, Interactive panel, E-Learning suit, wireless Mic, and WiFi connectivity are among the features of this facility. Similarly the Multimedia hall with a seating capacity of 80 is equipped with an interactive board, LCD projector and sound system for conducting lectures, seminars, conferences and symposium

Library: It now holds the status of a first-class library, is

completely automated using KOHA open source integrated library management software, The usage of library resources is promoted among students

Internet: The college, has subscribed to a high-speed internet connection of 100 mbps

Computing Equipment : the college provides adequate computing facilities by means of computer labs which enable students to access digital resources of the library and Internet.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.devamatha.ac.in/ckfinder/userfiles/files/4_1_1%20Adequacy%20of%20Infrast ructure%20and%20Physical%20Facilities%2020-21(1).pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Open Auditorium: The College has a well equipped indoor stadium cum open auditorium to conduct various students' friendly activities

Sports Ground:The college has a well maintained sports ground, to train the students in various sporting events like Net ball, Football, Cricket etc

Auditorium: The main auditorium of the college has a seating capacity of 1250 persons. It has all the facilities such as mic, amplifiers, speakers and lighting etc. It is the main venue for staging dramas, cultural fests, as well as seminars,talks and notable meetings.

The Yoga Centre

It envisages the spiritual and mental development of individuals through the healthy practice of yoga. The centre imparts the lessons of Yoga and Meditation, abundantly benefiting the students, staff and the general public. The centre is maintained with the co-operation of Department of Physical Education

Multi- Gymnasium: There is a well equipped multi gymnasium and fitness centre working in the campus for the benefit of the students, staff and public. Many fitness instruments and equipment enrich the multi gymnasium which is maintained with the co-operation of the Department of Physical Education.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.devamatha.ac.in/ckfinder/userfiles/files/4_1_2%20Adequacy%20of%20Cultural%20Sports%20gym%20yoga%202020-21.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

49.63

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is the key resource of the information for the academic community. It started functioning right from the beginning of the college in 1964. At present it has attained the position of a 1st grade library with 62793 books, 26 Journals and a subscription to INFLIBNET. "D Space", open source software platform that enables college to distribute its digital assets over the long term. The library is automated using 'KOHA' as well known open source integrated library management software which has a number of advanced features enabling the college library to become more user oriented in the current digital era.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://devamatha.ac.in/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

72500

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the year 2020-21 an amount of Rs 610076/- (Six Lakh Ten Thousand and Seventy Six) was spent to upgrade the IT facilities including computers, wifi facilities, Website maintenance etc . Furthurmore the college has procured an ERP software 'KnowledgePro' by EMSTEM Co LTD to manage various processes like attendance marking, internal mark entry and generation of Internal forms, timetable, maintenance of student database etc

The college has more than 24 classrooms with wifi/LAN connectivity

Computer maintenance is done regularly and non-repairable systems are disposed for recycling. Log registers are maintained for both computers and projectors. Use of electronic means of data transfer using the internet is encouraged to reduce the use of paper.

Departmental stock register: All equipment purchased by the college are immediately entered in the stock register

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

113

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

31.46367

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Purpose

Deva Matha College operates an infrastructure to cater to the teaching, learning and research programmes of the college. This document provides guidelines for the maintenance and efficient utilisation of the college infrastructure

Scope:

All students, research scholars, teachers and administrative staff are expected to abide by these guidelines.

Objective:

To provide a congenial environment in the campus for unhindered learning and teaching process that is at par with the best institutions

Policy:

The physical facilities of the campus are maintained on a regular basis under the guidance of the college bursar. The service of various technical personnel is sought for maintenance of electrical, plumbing and IT infrastructure

Maintenance of Classrooms, Furniture and Laboratories

The college ensures optimal allocation and utilisation of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received by the college as per the requirements in the interest of students.

Read the attached document for more details

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.devamatha.ac.in/ckfinder/userfiles/files/442%20Infrastructure%20maintenance%20and%20Use%20Policy%202020-21.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

755

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

30

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.devamatha.ac.in/ckfinder/userfiles/files/5_1_3%20Capacity%20Building%20and%20Skills%20Enhancement%20Initiatives%20of%20the%20College%202020-21.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

276

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

276

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

31

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

204

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

13

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

A student's council is elected every year in accordance with the rules of M G University and Lingtho Committee. The council elects its chairman and other office bearers following the parliamentary system of election. The student council conducts and coordinates various co-curricular and extracurricular activities. The other activities which were initiated by the college students council include Ethnic Day Celebration, Intercollegiate Cricket Tournament, Cultural Evening, Inter department Games, PG Day.. etc. Apart from the Students council, the college has a very active student's IQAC which helps the activities of the college IQAC. Departmental Associations consist of all the students of respective departments and are represented by the Association Secretary from the student community. The various departmental associations coordinate curricular and co-curricular activities of the students. Five students representatives are there in the College Magazine Committee. Students actively take part in the activities of NSS and NCC and it is the student leaders who initiate various programs under NCC and NSS. Three students representatives are there in the women's forum of the college who actively participate and coordinate the activities of the forum along with teachers.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association conducts its general meeting on the second saturday of December every year. Alumni association honours the Golden Jubilee batches of the PDC and the Silver Jubilee batches of UG and PG. Poorva Vidhyarthi Ratna (Gem of the Alumni) award is given to the outstanding Alumni.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Matters pertaining to academic, administrative and financial decisions are taken by the Governing Body in consultation with the principal who is the member secretary.
- The academic reforms are submitted before the staff council and IQAC for deliberation. Later reforms are communicated to the staff members for implementation.
- Established an IQAC in 2007 itself which was reconstituted many times as per NAAC guidelines and the present one started functioning in 2018 have been constituted with representatives from various stakeholders.
- Introduced 36 quality Initiative programmes during the period 2017-21.
- The institution has provided a sum of Rs.51,580 to various faculties as financial support to attend conferences and workshops during last four years.
- During the period of 2017-21 ten PhD theses have been awarded to our faculty members.
- 74 research scholars and 10 research guides are in the college. The institution has published 66 international journal articles and 59 books during the period.
- P.T.A has made a contribution of Rs. 88,29,506 and Rs. 31,35,231 by teachers during the period 2017-21.
- External auditing is done by AGs office, Department of Collegiate Education and external audit of the management fund is done by a registered chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Matters pertaining to academic, administrative and financial decisions are taken by the Governing Body in consultation with the principal who is the member secretary.
- The academic reforms are submitted before the staff council

and IQAC for deliberation. Later reforms are communicated to the staff members for implementation.

- Established an IQAC in 2007 itself which was reconstituted many times as per NAAC guidelines and the present one started functioning in 2018 have been constituted with representatives from various stakeholders.
- Regular executive body meetings of PTA and alumni are orchestrated for collecting feedbacks and suggestions. Their vital recommendations along with suggestions from various employers are discussed in various staff meetings and matters seeking critical re-engineering are presented to the governing body.
- Constituted Students Internal Quality Cell (SIQAC) to embrace students in the quality initiatives of the college.
- A Students council is constituted by students through election every year.
- Collects feedback from Student council to improve students support programs.
- Extracurricular activities are planned and executed by the Student council. The suggested activities by the council are submitted for approval in the staff council. After approval Student council then communicates the details to the department associations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As a step closer to the goal of fully automated campus management the management has instituted a campus management system and revamped the college website. Student's registration, admission, fee payment, attendance, internal marks etc. are digitalized through this endower. Through the campus management system students' attendance performance, internal marks etc. are automatically produced thereby the workloads of staffs are eased. Teachers day to day activities are also recorded in this system. One of our students' major recruiters South Indian Bank has borne the lion portion of cost as a part of their CSR activities.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college is affiliated to Mahatma Gandhi University, Kottayam and is recognized under section 2(f) and 12 B of the UGC Act 1956.

- Matters pertaining to academic, administrative and financial decisions are taken by the Governing Body in consultation with the principal who is the member secretary.

- Governing body consists of representatives of Manager, Government nominee, University representative and teaching ,non-teaching staff representatives. The academic reforms are then submitted before the staff council and IQAC for deliberation. Later reforms are communicated to the staff members for implementation.

- The institution operates by strictly follows various rules and regulations laid down by the UGC and Kerala Service Rules (KSR) time to time.

- Appointments of teaching and non- teaching staffs are made by adhering M.G University statues. The Manual of Office procedures issued by Government of Kerala is followed by the administrative staffs for the office procedures and file management.

- All financial accounts are maintained as par with the Kerala Finance Code.

- Kerala Treasury Code is followed for the preparation of treasury challan and bills.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

General Welfare Schemes

- Credit Facility from Employees Co Operative Society
- Subsidized food in the Canteen
- Festival Allowance
- Yoga Centre
- Gymnasium
- DTP Centre
- ESI and PF for Self Financing Stream

- Specific corner in library
- Staff tour
- CCTV camera surveillance
- Dedicated dining room
- Retirement parties
- Assistance in soft skill development
- Free Wi-Fi facility on campus and domain email
- Whatsapp official and unofficial groups along with G-Suit access

Other Welfare Schemes

- Provident Fund- The staff can invest in the GAINPF..
- Group Insurance Scheme (GIS) is given to staff for their welfare.
- State Life Insurance Scheme is provided to the staff at a low cost with twin benefits of an insurance cover to help their nominees in the event of death while in service and a lump sum payment to augment their resource on their retirement.
- Maternity Leave for female staff members for 180-days.
- Leave benefits are also given to female staff who have a miscarriage or tubectomy.
- Paternity Leave for 10 days is given to male staff members.
- National Pension Scheme (NPS)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Faculty evaluation by the students IQAC collects performance appraisal forms from teaching and non teaching staff every year and evaluates the same. IQAC also monitors the feedback mechanism in the college. The students can evaluate their teachers online on the basis of their performance. The students can assess the teachers on the following criteria: accessibility to teacher, classroom management, communication skills, fairness in internal assessment, ability to inspire and motivation, interaction of the teacher, punctuality and regularity, effective completion of syllabus in time, subject knowledge and the use of ICT in teaching learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is done by the Bursar of the college with the help of officesuperintendent and two staff members. External auditing is done by AGs office, Department of Collegiate Education . External audit of the management fund is done by a practicing Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4317778

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Central Government Funds

- UGC
- NAAC
- RUSA
- DST-FIST
- Major and Minor projects
- Scholarships

State Government Funds

- KSCSTE and KSHCEC
- Grant-in-aid for salary
- State government fund for NSS
- State government funds for ASAP (Additional Skill Acquisition Programme), WWS (Walk with the Scholar Programme) and SSP (Student Support Programme)
- Scholarships

Non-Government Funds

- Endowment awards
- Funds raised by departments/associations
- Students fee from self-financing courses
- PTA funds
- Aid from philanthropists
- Contribution from teachers
- Contribution from alumni
- Financial assistance from management
- CSR funds
- Bank loans

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. General Strategies

- Devising quality strategies
- Monitoring the extension and outreach programmes
- Evaluating curricular and co-curricular activities
- Promoting high professional standard by integrating research in teaching
- Ensuring stakeholder participation
- Organising workshops and seminars
- Academic and Administrative Audit is conducted with external experts
- IQAC gives guidelines to prepare departments for the Academic Audit.

- Suggestions on audit are notified to faculties.
- Collects institutional feedback from the final year students, PTA and Alumni and analyze the feedbacks and report the findings to the Governing Body as well as College Council.
- The quality assurance policies and mechanisms are made known to both internal and external stakeholders.
- Introducing best practices and quality initiatives.

2. Specific Strategies

a, Green Audit: The IQAC conducted a Green Audit in the campus in association with the district Suchitwa Mission. The following audits are done under Green Audit:

- Auditing for Water Management
- Auditing for Energy Management
- Auditing for Waste Management
- Auditing for Biodiversity.

b, Gender audit : Gender audit is a tool to assess and check the institutionalization of gender equality. IQAC analyses gender related policies and their implementation using the data provided by the audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- At the beginning of the academic year, IQAC collects

department academic plans and monitors its effective implementation throughout the year.

- Curriculum feedback is taken by the IQAC from faculty members, students and parents.
- IQAC conducted Annual Academic and Administrative Audit.
- IQAC conducted Green audit and Gender audit in the campus.
- IQAC ensures proper conduct of internal examinations and instituted a mechanism for transparent mechanism for evaluation and uploading of marks in the university portal.
- IQAC has a practice of comprehensive semester wise result analysis to pinpoint strengths and weaknesses of different departments.
- IQAC has devised a questionnaire to evaluate the performance of teachers by the students.
- IQAC and the management evaluate the performance of non-teaching staff.
- IQAC encourages Peer Evaluation of teachers.
- To enhance teachers' ability to adapt with online teaching platforms IQAC conducted various workshops.
- The institution takes feedback from students on Institutional Performance every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.devamatha.ac.in/ckfinder/userfiles/files/2_6_3%20Annual%20rep%202020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) Safety and Security

- The institution takes vigilant measures for the safety & security of our stakeholders. With the security of women and girls being a matter of concern, surveillance cameras are placed in different areas of the campus .
- The Institution is aware towards women issues and therefore imparts gender sensitivity among students and faculty through various clubs and cells .
- It is mandatory for the students enrolled in the college to wear ID cards issued by the college.
- A congenial Ladies rest room and clean toilet facilities are provided in the college.

b) Counselling

- The college provides counselling sessions on different thrust areas including gender sensitisation and mental health.
- College offers the service of a professional counsellor to the students
- In order to provide a state of mental and physical wellbeing among students, Yoga classes are arranged ..

c) Common Room

- Girl students who face any kind of sickness or uneasiness during the class hours are taken to the common room . The Common room is exclusively meant for female students and even provides them with necessary first aid.
- In addition to the girl students, Lady Teachers are also equipped with a rest room.

File Description	Documents
Annual gender sensitization action plan	https://www.devamatha.ac.in/ckfinder/userfiles/files/7_1_1%20Gender%20Sensitisation%20Action%20Plan%202020-21.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college holds the green protocol to follow a strict and eco-friendly waste management system. All the stake holders are directed to take individual responsibility in reducing waste generation. Our institution has a 'plastic free campus' which discourages even single use plastics.

Solid waste management

Solid waste is collected and segregated in two separate bins as

glass and metal & other wastes. Students have so far stopped using disposable lunch packets and started using re-usable stainless steel lunch boxes. Sanitary Napkin Incinerators have been installed in the college and in the girls' hostels to facilitate disposal of sanitary napkins in an environment-friendly way. . Paper waste reduction is effected by resorting to the official communications to paperless manner using e mails. Office automation has contributed immensely towards reducing paper waste.

Liquid waste management

The College follows to a strict green protocol of liquid waste disposal in the laboratories. Teachers regularly encourage students for the minimal but effective use of chemicals.

E-waste management

Electronic waste generation in the campus is minimized by the periodic maintenance of equipments. E wastes in the campus are disposed in the initiative of the NSS and NCC of the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

B. Any 3 of the above

**5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Admissions to the college, according to the university regulations. There are reservations for students from SC, ST, OBC & OEC communities. Seats are also reserved for students in the cultural & sports quota. Students from Lakshadweep also hold reservation in the institution. Students from economically backward communities are given constant support in the institution to bring them into the main front. Deserving students from all the above categories are offered scholarships from central & state governments and other agencies.

The institution beholds an inclusive behaviour towards the different cultural, regional, linguistic, communal, socioeconomic and other diversities. Festivals of cultural & religious importance such as Onam, Christmas etc. are celebrated in the college .

The NCC & NSS units of the college are organising different programmes periodically to uphold social responsibility, communal harmony and national integration. Students of the institution resort to various activities that uphold social and humanitarian values. In the Covid19 pandemic crisis, NCC cadets visited and distributed essential commodities to a Covid-affected oldage home . Students also actively participate in the Blood Donation Drives. In the socio-economic point of view, webinars were conducted in different thrust areas such as Corruption in the society, National Educational Policy etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institutional principles clearly manifest the constitutional dialects in all its activity spheres. . For the Government local body elections conducted in March 2021, the institution served as the distribution centre of electoral documents. Moreover, all the staff of the institution including teaching & non teaching, rendered their service as presiding officers and polling officers for the election. The women's forum of the college conducted a string of webinars and lectures on human rights, gender sensitisation, constitutional awareness, civil rights etc. The syllabi of different programmes offered by the college consisted of courses relevant to the Constitution of India. As per the UGC directive, all the departments in the college offer a course on Environmental Studies and Human Rights. The Complementary Course offered by Politics department covers relevant areas like Indian Constitution, secularism, Gandhian philosophy etc. A UGC-sponsored add on course on Human Rights is offered by the department of Commerce .Days of patriotic importance are celebrated in the college under their leadership of NCC. Adhering to the constitutional principles of fraternity and fundamental duties, the cadets actively volunteered the Covishield vaccine distribution centre, Kuravilangad.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.devamatha.ac.in/ckfinder/userfiles/files/7_1_8%20and%207_1_9%20Report%20of%20extension%20activities%202020%2021.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, A. All of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

WORLD ENVIRONMENT DAY-Institution observed the World Environment Day by planting indigenous tree saplings.

ANTI DRUG DAY-NCC Cadets of Institution observed Anti Drug Day by a virtual gathering

VAYANA DINAM-NCC Cadets celebrated Vayana dinam by indicating the importance of reading in life.

KARGIL VIJAYDIWAS-Cadets of Institution recalled KARGIL VIJAY DIWAS to honor the INDIAN ARMY

ONAMCELEBRATION-Onam was celebrated online by different departments of the college keeping covid protocols.

TEACHERS DAY-NCC Unit of Institution conducted Teachers Day celebration online via Google meet.

WORLD AIDS DAY-The Institution together with District Aids Control Society, Arogyakeralam, Pala Blood Forum and Kerala State Health

Department had organized a blood donation camp

INDEPENDENCE DAY-Institution celebrated Independence Day at the college by flag hoisting and parade.

REPUBLIC DAY-, Institution in association with Kuravilangad Ex-Service league had celebrated Republic day

NATIONAL SCIENCE DAY-Institution celebrated National Science Day by organizing a fest named SPARKZ-2021.

GANDHIJAYANTI-As part of Gandhi Jayanti, Institution Organized a Debate competition on the topic 'NEW EDUCATION POLICY 2020'.

GLOBALHANDWASHINGDAY-As part of global handwashing day an awareness campaign on washing hands in the Covid 19 Pandemic scenario.

WORLD HABITAT DAY -Women's forum organised a poster designing competition to inculcate the importance of conserving Natural habitats.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

Samagra Swasthi- Ensuring Holistic Well Being of Students for Nurturing Empowered Generations

1. Objectives of the Practice

- To support physical wellbeing of students to keep them healthy and to improve the quality of their lives.
- To facilitate intellectual wellbeing of students to keep

them continually inspired to have an active mind and reach their goals.

- To promote emotional wellbeing of students to help them attain an emotionally balanced personality and sense of fulfillment in life.
- To enhance social wellbeing of students to successfully interact in the community and contribute to its development.
- To stimulate occupational wellbeing of students to enrich their skillset and maintain positive attitude towards a rewarding future.

BEST PRACTICE 2

Haritha Kedaram- Promoting Green Initiatives for Championing Environmental Sustainability

1. Objectives of the Practice

- To sensitize students to contribute towards a social goal of preserving the nature.
- To propagate the message of Organic Farming among the internal stakeholders of the College.
- To render awareness to students to engage in environmentally sustainable initiatives.
- To provide tailor-made training to interested students in farming/ cultivation techniques.
- To facilitate a cleaner, greener environment that nurtures environmental accountability and supports the ecosystem.

File Description	Documents
Best practices in the Institutional website	https://www.devamatha.ac.in/ckfinder/userfiles/files/7_2_1%20Two%20best%20practices%20successfully%20implemented%20by%20the%20Institution%202020-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Centre for Academic Excellence

Merit:

Our institution follows the great tradition of winning ranks for the students. Every year our students bring glory to us by interweaving the plumes of ranks and medals. The teachers play a detrimental role in guiding and orienting the students to achieve the high pedestal of academic excellence.

Research:

Many departments serve as established research centres to facilitate the intellectual growth of scholars. These departments also take special initiatives in the conduction of many enlightening national and international conferences which break apart the threshold of all academic finalities to delve deep into the recesses of knowledge. The department libraries with umpteen books and journals add to the magnification of their curiosity.

Add on:

The add on courses offered at our college by various departments helped in moulding the students' inquisitiveness in the respective arenas. In order to equip the students with the basics of computer, a few departments provided access to courses on MS-Office, Python, etc.

Online mode:

Following the unprecedented Covid-19 scenario, our college upgraded all facilities for switching to online mode for taking classes. The teachers were given enough training and expertise in managing the new phase of curriculum.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Deva Matha College Kuravilanagad implemented Choice Based Credit System (CBCS) in all UG and PG programmes.
- Academic calendar is prepared yearly based on the action plans
- Individual teaching plans are prepared
- A new P.G. Program M.A in Econometrics was introduced with 20seats in the college.
- To enhance the employability of students enrichment programmes like Value-Added Courses, Diploma courses, Certificate courses, Add-on Programmes and Open-Courses are implemented.
- In 2020-21 academic year an add on course on the topic ' Capacity Building and Life Skill Development' was newly introduced and 1099 students completed the course.
- To make the learning student-centric, industrial visits, quizzes, seminars, workshops and lecture series have been organised.
- Students are also motivated to take up various internships programs in order to keep themselves with the industry need.
- Teachers provide remedial coaching classes for slow learners.
- The advanced learners are motivated through the Walk With a Scholar scheme.
- The feedback regarding the curriculum from stakeholders is communicated to the University through the members of the faculty who are in the Board of Studies and other Academic Bodies.
- IQAC makes modifications in curriculum delivery based on Feedback from stakeholders and Result Analysis.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Teaching and learning activities pertaining to an academic year is included in the college calendar.
- Teachers rely on modern technologies to impart maximum knowledge to the students.
- Provided training to faculty members to enhance their teaching learning capabilities to cope-up with Covid-19 situation.
- Teachers have also developed courses for Massive Open Online Courses.
- Online teaching has been facilitated to P.G.Students and U.G.students through MOODLE and Google classrooms, respectively.
- Internal assessment exams are conducted in each semester to make students ready for university exam.
- Exam question papers are prepared in accordance with university model question papers and previous year university question papers.
- Retests are conducted for the absentees and remedial coaching for slow learners.
- Transparency of evaluation process was upheld by timely publishing of results and systematic grievance redressal mechanism.
- The internal as well as external examinations are held in an exemplary manner in camera monitored examination halls.
- Examinations Office headed by Senior Assistant and Superintendent of Examinations supervises effective conduct of examinations
- After settling the queries from students, progress cards are prepared and PTA meeting are held.
- Class tests are also conducted to evaluate students' academic progress.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	nil

1.1.3 - Teachers of the Institution

A. All of the above

participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1099

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The various programmes are structured in such a way that students acquire the basic concepts of the cross cutting issues and their multi faceted academic orientation and social application across their academic period spent in the institution.

As per the new UGC regulation, Environment Studies and Human Rights has been incorporated into the fifth semester UG syllabus. For both UG and PG programmes there are exclusive courses offered across various semesters sensitizing students in areas like Gender Studies, Feminist Criticism, Queer Literature, Eco Sophy, Renewable Energy, Bioethics, Econometrics, Nationalism and Civic Sense, Human Rights, Environmental Impact Assessment, Ethical Agriculture and BusinessEtiquette

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

685

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

A. All of the above

institution from the following stakeholders
Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.devamatha.ac.in/ckfinder/userfiles/files/141%20Feedback%20analysis%20report2.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.devamatha.ac.in/ckfinder/userfiles/files/141%20Feedback%20analysis%20report2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

672

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

141

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are categorized into slow, average and advanced learners based on their performance in the entry level evaluation process and performance in classroom activities.

Orientation sessions and Bridge courses are designed by the departments to smoothen the transition of students to the Higher education sector.

Slow learners are given remedial classes and are included in SSP programme introduced to support them by Department of Higher Education, Government of Kerala. They are included in peer groups where the advanced learners help them in learning and tackling exams. Study materials are also provided to help the slow learners who responds to visual learning better than classroom lectures.

Advanced learners are identified and are given guidance and support in gaining admissions to premiere institutions of the country. The institution also conducts Walk with a Scholar programme which is a flagship program of Higher education department of Kerala to support advanced learners. Study materials are made available and problem solving sessions are conducted for their benefit. Quizzes are conducted to kindle their curiosity and expand their area of study. These students are also deputed to represent the college in various competitions and quizzes. Motivational sessions such as Skimmer classes and Alumni lectures and interactions are conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1860	94

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Well equipped laboratories with sufficient number of equipment ensure that students can experiment and understand things effectively. Every student has to do a project as a part of the syllabus of their programme. In addition to the project report, students also present their project using ICT . Some of the departments promotes carrying out of general seminars by students so that they may acquire confidence in understanding and articulating what they have learned.

Field visits and industrial visits are conducted with the aim of incorporating outside experience to the theory learned in classrooms. Students are given responsibilities to organize academic events in association with Days of importance like National Science day, Environment Day, Reading Day etc.

Some departments release newsletters and magazines which give them first hand knowledge regarding editorial processes as well as make them knowledgeable about technicalities and ethics of writing and publishing.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In year 2020-21, the mode of teaching was shifted to online due to the Covid-19 Pandemic. The faculty of the college were well equipped to face the shift in teaching process. The college used Moodle platform to operate its PG classes and Google classrroms for its UG classes. Live meets as well as recorded classes were given to students and internal exams were conducted online. Students were motivated to take up online courses and incetives in the form of internals were credited to those students who successfully completed the online courses which were suggested by the departments.

The ICT tools installed in the institution were effectively put to use when the offline classes commenced.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

87

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

96

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

765

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal evaluation is conducted in accordance with the instructions given by the University. Two internal exams are conducted every semester in a centralized manner so that invigilation, evaluation and timely publication of results and grievance redressal are done effectively. It was decided to implement a campus management software which includes a module for CIE also. Internal marks are published for students and grievance redressal mechanisms effected. PTA meetings are held at least once in a semester to discuss and communicate the progress of the students to the parents.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.devamatha.ac.in/ckfinder/userfiles/files/2_5_1-%20Mechanism%20of%20internal%20assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- Internal Marks are published on the notice board or in online mode upon the commencement of University exams.
- Students are intimated about the publishing of internal marks.
- Students seek clarification if any and Grievance if any is obtained in writing by the tutor
- The grievance is addressed and if the student remains unsatisfied with the outcome she may escalate her complaint to the HOD to be handled by the Department level Grievance Redressal Cell

- The grievance is addressed and if the student remains unsatisfied with the outcome she may escalate her complaint to the Principal to be handled by the College level Grievance Redressal Cell

File Description	Documents
Any additional information	View File
Link for additional information	https://www.devamatha.ac.in/ckfinder/userfiles/files/2_5_1-%20Mechanism%20of%20internal%20assessment.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution. A workshop was organized for the faculty of the college to give a clear picture about OBE. As a result, measurable PO's, PSO's and CO's were redefined with clarity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.devamatha.ac.in/ckfinder/userfiles/files/261%20Student%20Performance%20and%20Learning%20Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Measurable PO's, PSO's and CO's were defined for every programme.

Mapping of Courses against the PO's and PSO's were done with the correlation levels defined as 3-Substantial, 2-Moderate, 1-Low and _ for No correlation.

The Course attainment is measured in a 3 point scale where, above 70% , between 40 % and 70% and Below 40% is indicated by 3 (High), 2(Medium) and 1 (Low) respectively. Attainment of Outcomes are measured by direct and Indirect Assessment tools.

External and Internal evaluation ratio is taken as 80:20 for direct measurement of outcomes. The Mahatma Gandhi University to which the college is affiliated to calculates the final grade points of the students in the same ratio. Hence, the GP of students reflects the attainment of Course outcome by direct assessment. The Indirect Course Outcome was measured by means of exit interviewing/feedback. The obtained Attainment levels for each course was substituted in the matrix to measure the Programme outcome attainment.

The attainment levels were analyzed and necessary action to be taken for improvement was recommended.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

382

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.devamatha.ac.in/ckfinder/userfiles/files/2_6_3%20Annual%20rep%202020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://www.devamatha.ac.in/ckfinder/userfiles/files/SSS%202020-21\(1\).pdf](https://www.devamatha.ac.in/ckfinder/userfiles/files/SSS%202020-21(1).pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

40.76797

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.serbonline.in/SERB/HomePage

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Innovation activities of Deva Matha College, Kuravilangad were co-ordinated under the aegis of Entrepreneurship Development Club (ED Club). The programs of the club were aimed at transforming students from 'job seekers' to 'job givers'. One day webinar on 'Entrepreneurship Opportunities after Covid 19' was organized on 22nd October 2020. 128 students actively participated in the webinar. Prof. Sherin Sam Jose, CEO, Startups Valley, Amal Jyothi Technology Business Incubator interacted with students. Ms. Lakshmi Menon, Social Entrepreneur delivered a talk; 'Relevance of Design Thinking in Entrepreneurship' virtually on 19th November 2020, Women's Entrepreneurship Day. Students, faculty, and public were among attendees. Our institute also participated in the 3rd edition of Young Innovators Program (YIP 2020-23) organized by Kerala Development & Innovation Strategy Council (K-DISC), Govt. of Kerala. A team from department of English registered idea under the theme 'Solid, Liquid and Hazardous waste management'. Another team of chemistry department registered idea on 'Climate Change and Disaster Management'. Institute also established Institution Innovation Council (IIC) as per the norms of Innovation Cell, Ministry of Education, Govt. of India. Institute also initiated processes to register National Innovation and Start-up Policy (NISIP) and Innovation and Entrepreneurship Development Centre (IEDC) of Kerala Startup Mission.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	https://devamatha.ac.in/page/view/research-guides
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
17	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The college is committed to create a positive impact in the society through effective and meaningful interventions on a regular basis. It is achieved under the aegis of NCC, NSS, Women's forum, Oratory club and Yoga club of the college. National and international days of observance inculcate awareness on various social issues among students. Webinars were conducted to equip students to handle pandemic threats. Students of our institute was actively involved in Covid-19 prevention strategies in association with local bodies. Webinar on healthy diet and lifestyle to be followed to counter Covid-19 was also conducted. Webinar on national education policy was organized. Blood donation camps, distribution of essentials to care homes, creation of nutrient garden, training on first-aid, webinar on mental health, various competitions and trainings boosted the social morale of the students. Webinar on plastic management and making of eco-friendly products propagated a message of sustainable living. Students</p>	

were sensitized to exercise their constitutional right of voting. Our students were also part of FIT India movement which promoted more physically active lifestyle. Yoga and its practice were promoted among students through online sessions which impart physical and mental discipline to achieve a peaceful mind and body.

File Description	Documents
Paste link for additional information	https://www.devamatha.ac.in/ckfinder/userfiles/files/3_4_1%20Extension%20activities%202020-21.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

871

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

8

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms and IT enabled facilities : The college has 54 classrooms out of which 20 are ICT enabled to assist the teaching learning process.

Laboratories: There are spacious and well-equipped laboratories to meet the curriculum's objectives. Latest software tools are made available in computer labs

SERB sponsored Arachnology research laboratory of the zoology department conducts taxonomic studies on spiders and insects.

Seminar Halls: The institution features an E Learning Center, with a seating capacity of 117 people. Interactive board and panel, LCD projector, mega power visualizer, Interactive panel, E-Learning suit, wireless Mic, and WiFi connectivity are among the features of this facility. Similarly the Multimedia hall with a seating capacity of 80 is equipped with an interactive board, LCD projector and sound system for conducting lectures, seminars, conferences and symposium

Library: It now holds the status of a first-class library, is

completely automated using KOHA open source integrated library management software, The usage of library resources is promoted among students

Internet: The college, has subscribed to a high-speed internet connection of 100 mbps

Computing Equipment : the college provides adequate computing facilities by means of computer labs which enable students to access digital resources of the library and Internet.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.devamatha.ac.in/ckfinder/userfiles/files/4_1_1%20Adequacy%20of%20Infrastructure%20and%20Physical%20Facilities%202020-21(1).pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Open Auditorium: The College has a well equipped indoor stadium cum open auditorium to conduct various students' friendly activities

Sports Ground:The college has a well maintained sports ground, to train the students in various sporting events like Net ball, Football, Cricket etc

Auditorium: The main auditorium of the college has a seating capacity of 1250 persons. It has all the facilities such as mic, amplifiers, speakers and lighting etc. It is the main venue for staging dramas, cultural fests, as well as seminars,talks and notable meetings.

The Yoga Centre

It envisages the spiritual and mental development of individuals through the healthy practice of yoga. The centre imparts the lessons of Yoga and Meditation, abundantly benefiting the students, staff and the general public. The centre is maintained with the co-operation of Department of Physical Education

Multi- Gymnasium: There is a well equipped multi gymnasium and fitness centre working in the campus for the benefit of the students, staff and public. Many fitness instruments and equipment enrich the multi gymnasium which is maintained with the co-operation of the Department of Physical Education.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.devamatha.ac.in/ckfinder/userfiles/files/4_1_2%20Adequacy%20of%20Cultural%20Sports%20gym%20yoga%202020-21.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

49.63

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is the key resource of the information for the academic community. It started functioning right from the beginning of the college in 1964. At present it has attained the position of a 1st grade library with 62793 books, 26 Journals and a subscription to INFLIBNET. "D Space", open source software platform that enables college to distribute its digital assets over the long term. The library is automated using 'KOHA' as well as known open source integrated library management software which has a number of advanced features enabling the college library to become more user oriented in the current digital era.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://devamatha.ac.in/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

72500

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the year 2020-21 an amount of Rs 610076/- (Six Lakh Ten Thousand and Seventy Six) was spent to upgrade the IT facilities including computers, wifi facilities, Website maintenance etc . Furthurmore the college has procured an ERP software 'KnowledgePro' by EMSTEM Co LTD to manage various processes like attendance marking, internal mark entry and generation of Internal forms, timetable, maintenance of student database etc

The college has more than 24 classrooms with wifi/LAN connectivity

Computer maintenance is done regularly and non-repairable systems are disposed for recycling. Log registers are

maintained for both computers and projectors. Use of electronic means of data transfer using the internet is encouraged to reduce the use of paper. Departmental stock register: All equipment purchased by the college are immediately entered in the stock register

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

113

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

31.46367

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Purpose

Deva Matha College operates an infrastructure to cater to the teaching, learning and research programmes of the college. This document provides guidelines for the maintenance and efficient utilisation of the college infrastructure

Scope:

All students, research scholars, teachers and administrative staff are expected to abide by these guidelines.

Objective:

To provide a congenial environment in the campus for unhindered learning and teaching process that is at par with the best institutions

Policy:

The physical facilities of the campus are maintained on a regular basis under the guidance of the college bursar. The service of various technical personnel is sought for maintenance of electrical, plumbing and IT infrastructure

Maintenance of Classrooms, Furniture and Laboratories

The college ensures optimal allocation and utilisation of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received by the college as per the requirements in the interest

of students.

Read the attached document for more details

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.devamatha.ac.in/ckfinder/userfiles/files/442%20Infrastructure%20maintenance%20and%20Use%20Policy%202020-21.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

755

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

30

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.devamatha.ac.in/ckfinder/user_files/files/5_1_3%20Capacity%20Building%20and%20Skills%20Enhancement%20Initiatives%20of%20the%20College%202020-21.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

276

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

276

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

31

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

204

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

13

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

A student's council is elected every year in accordance with the rules of M G University and Lingtho Committee. The council elects its chairman and other office bearers following the parliamentary system of election. The student council conducts and coordinates various co-curricular and extracurricular activities. The other activities which were initiated by the college students council include Ethnic Day Celebration, Intercollegiate Cricket Tournament, Cultural Evening, Inter department Games, PG Day.. etc. Apart from the Students council, the college has a very active student's IQAC which helps the activities of the college IQAC. Departmental Associations consist of all the students of respective departments and are represented by the Association Secretary from the student community. The various departmental associations coordinate curricular and co-curricular activities of the students. Five students representatives are there in the College Magazine Committee. Students actively take part in the activities of NSS and NCC and it is the student leaders who initiate various programs under NCC and NSS. Three students representatives are there in the women's forum of the college who actively participate and coordinate the activities of the forum along with teachers.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association conducts its general meeting on the second saturday of December every year. Alumni association honours the Golden Jubilee batches of the PDC and the Silver Jubilee batches of UG and PG. Poorva Vidhyarthi Ratna (Gem of the Alumni) award is given to the outstanding Alumni.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Matters pertaining to academic, administrative and financial decisions are taken by the Governing Body in consultation with the principal who is the member secretary.
- The academic reforms are submitted before the staff council and IQAC for deliberation. Later reforms are communicated to the staff members for implementation.
- Established an IQAC in 2007 itself which was reconstituted many times as per NAAC guidelines and the present one started functioning in 2018 have been constituted with representatives from various stakeholders.
- Introduced 36 quality Initiative programmes during the period 2017-21.
- The institution has provided a sum of Rs.51,580 to various faculties as financial support to attend conferences and workshops during last four years.
- During the period of 2017-21 ten PhD theses have been awarded to our faculty members.
- 74 research scholars and 10 research guides are in the college. The institution has published 66 international journal articles and 59 books during the period.
- P.T.A has made a contribution of Rs. 88,29,506 and Rs. 31,35,231 by teachers during the period 2017-21.
- External auditing is done by AGs office, Department of Collegiate Education and external audit of the management fund is done by a registered chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Matters pertaining to academic, administrative and financial decisions are taken by the Governing Body in

consultation with the principal who is the member secretary.

- The academic reforms are submitted before the staff council and IQAC for deliberation. Later reforms are communicated to the staff members for implementation.
- Established an IQAC in 2007 itself which was reconstituted many times as per NAAC guidelines and the present one started functioning in 2018 have been constituted with representatives from various stakeholders.
- Regular executive body meetings of PTA and alumni are orchestrated for collecting feedbacks and suggestions. Their vital recommendations along with suggestions from various employers are discussed in various staff meetings and matters seeking critical re-engineering are presented to the governing body.
- Constituted Students Internal Quality Cell (SIQAC) to embrace students in the quality initiatives of the college.
- A Students council is constituted by students through election every year.
- Collects feedback from Student council to improve students support programs.
- Extracurricular activities are planned and executed by the Student council. The suggested activities by the council are submitted for approval in the staff council. After approval Student council then communicates the details to the department associations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As a step closer to the goal of fully automated campus management the management has instituted a campus management system and revamped the college website. Student's registration, admission, fee payment, attendance, internal marks etc. are digitalized through this endower. Through the campus management system students' attendance performance, internal marks etc. are automatically produced thereby the

workloads of staffs are eased. Teachers day to day activities are also recorded in this system. One of our students' major recruiters South Indian Bank has borne the lion portion of cost as a part of their CSR activities.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college is affiliated to Mahatma Gandhi University, Kottayam and is recognized under section 2(f) and 12 B of the UGC Act 1956.
- Matters pertaining to academic, administrative and financial decisions are taken by the Governing Body in consultation with the principal who is the member secretary.
- Governing body consists of representatives of Manager, Government nominee, University representative and teaching ,non-teaching staff representatives. The academic reforms are then submitted before the staff council and IQAC for deliberation. Later reforms are communicated to the staff members for implementation.
- The institution operates by strictly follows various rules and regulations laid down by the UGC and Kerala Service Rules (KSR) time to time.
- Appointments of teaching and non- teaching staffs are made by adhering M.G University statues. The Manual of Office procedures issued by Government of Kerala is followed by the administrative staffs for the office procedures and file management.
- All financial accounts are maintained as par with the Kerala Finance Code.
- Kerala Treasury Code is followed for the preparation of

treasury challan and bills.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

General Welfare Schemes

- Credit Facility from Employees Co Operative Society
- Subsidized food in the Canteen
- Festival Allowance
- Yoga Centre
- Gymnasium

- DTP Centre
- ESI and PF for Self Financing Stream
- Specific corner in library
- Staff tour
- CCTV camera surveillance
- Dedicated dining room
- Retirement parties
- Assistance in soft skill development
- Free Wi-Fi facility on campus and domain email
- Whatsapp official and unofficial groups along with G-Suit access

Other Welfare Schemes

- Provident Fund- The staff can invest in the GAINPF..
- Group Insurance Scheme (GIS) is given to staff for their welfare.
- State Life Insurance Scheme is provided to the staff at a low cost with twin benefits of an insurance cover to help their nominees in the event of death while in service and a lump sum payment to augment their resource on their retirement.
- Maternity Leave for female staff members for 180-days.
- Leave benefits are also given to female staff who have a miscarriage or tubectomy.
- Paternity Leave for 10 days is given to male staff members.
- National Pension Scheme (NPS)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Faculty evaluation by the students IQAC collects performance appraisal forms from teaching and non teaching staff every year and evaluates the same. IQAC also monitors the feedback

mechanism in the college. The students can evaluate their teachers online on the basis of their performance. The students can assess the teachers on the following criteria: accessibility to teacher, classroom management, communication skills, fairness in internal assessment, ability to inspire and motivation, interaction of the teacher, punctuality and regularity, effective completion of syllabus in time, subject knowledge and the use of ICT in teaching learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is done by the Bursar of the college with the help of officesuperintendent and two staff members. External auditing is done by AGs office, Department of Collegiate Education . External audit of the management fund is done by a practicing Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4317778

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Central Government Funds

- UGC
- NAAC
- RUSA
- DST-FIST
- Major and Minor projects
- Scholarships

State Government Funds

- KSCSTE and KSHEC
- Grant-in-aid for salary
- State government fund for NSS
- State government funds for ASAP (Additional Skill Acquisition Programme), WWS (Walk with the Scholar Programme) and SSP (Student Support Programme)
- Scholarships

Non-Government Funds

- Endowment awards
- Funds raised by departments/associations
- Students fee from self-financing courses
- PTA funds
- Aid from philanthropists
- Contribution from teachers
- Contribution from alumni
- Financial assistance from management
- CSR funds
- Bank loans

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. General Strategies

- Devising quality strategies
- Monitoring the extension and outreach programmes
- Evaluating curricular and co-curricular activities
- Promoting high professional standard by integrating research in teaching
- Ensuring stakeholder participation
- Organising workshops and seminars
- Academic and Administrative Audit is conducted with external experts
- IQAC gives guidelines to prepare departments for the Academic Audit.
- Suggestions on audit are notified to faculties.
- Collects institutional feedback from the final year students, PTA and Alumni and analyze the feedbacks and report the findings to the Governing Body as well as College Council.
- The quality assurance policies and mechanisms are made known to both internal and external stakeholders.
- Introducing best practices and quality initiatives.

2. Specific Strategies

a,Green Audit: The IQAC conducted a Green Audit in the campus in association with the district Suchitwa Mission. The following audits are done under Green Audit:

- Auditing for Water Management
- Auditing for Energy Management
- Auditing for Waste Management
- Auditing for Biodiversity.

b,Gender audit : Gender audit is a tool to assess and check the institutionalization of gender equality. IQAC analyses gender related policies and their implementation using the data provided by the audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- At the beginning of the academic year, IQAC collects department academic plans and monitors its effective implementation throughout the year.
- Curriculum feedback is taken by the IQAC from faculty members, students and parents.
- IQAC conducted Annual Academic and Administrative Audit.
- IQAC conducted Green audit and Gender audit in the campus.
- IQAC ensures proper conduct of internal examinations and instituted a mechanism for transparent mechanism for evaluation and uploading of marks in the university portal.
- IQAC has a practice of comprehensive semester wise result

analysis to pinpoint strengths and weaknesses of different departments.

- IQAC has devised a questionnaire to evaluate the performance of teachers by the students.
- IQAC and the management evaluate the performance of non-teaching staff.
- IQAC encourages Peer Evaluation of teachers.
- To enhance teachers' ability to adapt with online teaching platforms IQAC conducted various workshops.
- The institution takes feedback from students on Institutional Performance every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.devamatha.ac.in/ckfinder/userfiles/files/2_6_3%20Annual%20rep%202020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year****a) Safety and Security**

- The institution takes vigilant measures for the safety & security of our stakeholders. With the security of women and girls being a matter of concern, surveillance cameras are placed in different areas of the campus .
- The Institution is aware towards women issues and therefore imparts gender sensitivity among students and faculty through various clubs and cells .
- It is mandatory for the students enrolled in the college to wear ID cards issued by the college.
- A congenial Ladies rest room and clean toilet facilities are provided in the college.

b) Counselling

- The college provides counselling sessions on different thrust areas including gender sensitisation and mental health.
- College offers the service of a professional counsellor to the students
- In order to provide a state of mental and physical wellbeing among students, Yoga classes are arranged ..

c) Common Room

- Girl students who face any kind of sickness or uneasiness during the class hours are taken to the common room . The Common room is exclusively meant for female students and even provides them with necessary first aid.
- In addition to the girl students, Lady Teachers are also equipped with a rest room.

File Description	Documents
Annual gender sensitization action plan	https://www.devamatha.ac.in/ckfinder/userfiles/files/7_1_1%20Gender%20Sensitisation%20Action%20Plan%202020-21.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above
--	------------------------------

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
--

The college holds the green protocol to follow a strict and eco-friendly waste management system. All the stake holders are directed to take individual responsibility in reducing waste generation. Our institution has a 'plastic free campus' which discourages even single use plastics.

Solid waste management

Solid waste is collected and segregated in two separate bins as glass and metal & other wastes. Students have so far stopped using disposable lunch packets and started using re-usable stainless steel lunch boxes. Sanitary Napkin Incinerators have been installed in the college and in the girls' hostels to facilitate disposal of sanitary napkins in an environment-friendly way. . Paper waste reduction is effected by resorting

to the official communications to paperless manner using e mails. Office automation has contributed immensely towards reducing paper waste.

Liquid waste management

The College follows to a strict green protocol of liquid waste disposal in the laboratories. Teachers regularly encourage students for the minimal but effective use of chemicals.

E-waste management

Electronic waste generation in the campus is minimized by the periodic maintenance of equipments. E wastes in the campus are disposed in the initiative of the NSS and NCC of the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles

A. Any 4 or All of the above

- 3. Pedestrian-friendly pathways**
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

- 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**
- A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

- 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for**
- B. Any 3 of the above**

enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Admissions to the college, according to the university regulations. There are reservations for students from SC, ST, OBC & OEC communities. Seats are also reserved for students in the cultural & sports quota. Students from Lakshadweep also hold reservation in the institution. Students from economically backward communities are given constant support in the institution to bring them into the main front. Deserving students from all the above categories are offered scholarships from central & state governments and other agencies.

The institution beholds an inclusive behaviour towards the different cultural, regional, linguistic, communal, socioeconomic and other diversities. Festivals of cultural & religious importance such as Onam, Christmas etc. are celebrated in the college .

The NCC & NSS units of the college are organising different programmes periodically to uphold social responsibility, communal harmony and national integration. Students of the institution resort to various activities that uphold social and humanitarian values. In the Covid19 pandemic crisis, NCC cadets visited and distributed essential commodities to a Covid-affected oldage home . Students also actively participate in the Blood Donation Drives. In the socio-economic point of view, webinars were conducted in different thrust areas such as Corruption in the society, National Educational Policy etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institutional principles clearly manifest the constitutional dialects in all its activity spheres. . For the Government local body elections conducted in March 2021, the institution served as the distribution centre of electoral documents. Moreover, all the staff of the institution including teaching & non teaching, rendered their service as presiding officers and polling officers for the election. The women's forum of the college conducted a string of webinars and lectures on human rights, gender sensitisation, constitutional awareness, civil rights etc. The syllabi of different programmes offered by the college consisted of courses relevant to the Constitution of India. As per the UGC directive, all the departments in the college offer a course on Environmental Studies and Human Rights. The Complementary Course offered by Politics department covers relevant areas like Indian Constitution, secularism, Gandhian philosophy etc. A UGC-sponsored add on course on Human Rights is offered by the department of Commerce .Days of patriotic importance are celebrated in the college under their leadership of NCC. Adhering to the constitutional principles of fraternity and fundamental duties, the cadets actively volunteered the Covishield vaccine distribution centre, Kuravilangad.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.devamatha.ac.in/ckfinder/user_files/files/7_1_8%20and%207_1_9%20Report%20of%20extension%20activities%202020%2021.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed

A. All of the above

code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

WORLD ENVIRONMENT DAY-Institution observed the World Environment Day by planting indigenous tree saplings.

ANTI DRUG DAY-NCC Cadets of Institution observed Anti Drug Day by a virtual gathering

VAYANA DINAM-NCC Cadets celebrated Vayana dinam by indicating the importance of reading in life.

KARGIL VIJAYDIWAS-Cadets of Institution recalled KARGIL VIJAY DIWAS to honor the INDIAN ARMY

ONAMCELEBRATION-Onam was celebrated online by different departments of the college keeping covid protocols.

TEACHERS DAY-NCC Unit of Institution conducted Teachers Day celebration online via Google meet.

WORLD AIDS DAY-The Institution together with District Aids Control Society, Arogyakeralam, Pala Blood Forum and Kerala State Health Department had organized a blood donation camp

INDEPENDENCE DAY-Institution celebrated Independence Day at the college by flag hoisting and parade.

REPUBLIC DAY-,Institution in association with Kuravilangad Ex-Service league had celebrated Republic day

NATIONAL SCIENCE DAY-Institution celebrated National Science Day by organizing a fest named SPARKZ-2021.

GANDHIJAYANTI-As part of Gandhi Jayanti, Institution Organized a Debate competition on the topic 'NEW EDUCATION POLICY 2020'.

GLOBALHANDWASHINGDAY-As part of global handwashing day an awareness campaign on washing hands in the Covid 19 Pandemic scenario.

WORLD HABITAT DAY -Women's forum organised a poster designing competition to inculcate the importance of conserving Natural habitats.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

Samagra Swasthi- Ensuring Holistic Well Being of Students for Nurturing Empowered Generations

1. Objectives of the Practice

- To support physical wellbeing of students to keep them healthy and to improve the quality of their lives.
- To facilitate intellectual wellbeing of students to keep them continually inspired to have an active mind and reach their goals.
- To promote emotional wellbeing of students to help them attain an emotionally balanced personality and sense of fulfillment in life.
- To enhance social wellbeing of students to successfully interact in the community and contribute to its development.
- To stimulate occupational wellbeing of students to enrich their skillset and maintain positive attitude towards a rewarding future.

BEST PRACTICE 2

Haritha Kedaram- Promoting Green Initiatives for Championing Environmental Sustainability

1. Objectives of the Practice

- To sensitize students to contribute towards a social goal of preserving the nature.
- To propagate the message of Organic Farming among the internal stakeholders of the College.
- To render awareness to students to engage in environmentally sustainable initiatives.
- To provide tailor-made training to interested students in farming/ cultivation techniques.
- To facilitate a cleaner, greener environment that nurtures environmental accountability and supports the ecosystem.

File Description	Documents
Best practices in the Institutional website	https://www.devamatha.ac.in/ckfinder/userfiles/files/7_2_1%20Two%20best%20practices%20successfully%20implemented%20by%20the%20Institution%202020-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Centre for Academic Excellence

Merit:

Our institution follows the great tradition of winning ranks for the students. Every year our students bring glory to us by interweaving the plumes of ranks and medals. The teachers play a detrimental role in guiding and orienting the students to achieve the high pedestal of academic excellence.

Research:

Many departments serve as established research centres to facilitate the intellectual growth of scholars. These departments also take special initiatives in the conduction of many enlightening national and international conferences which break apart the threshold of all academic finalities to delve deep into the recesses of knowledge. The department libraries with umpteen books and journals add to the magnification of their curiosity.

Add on:

The add on courses offered at our college by various departments helped in moulding the students' inquisitiveness in the respective arenas. In order to equip the students with the basics of computer, a few departments provided access to courses on MS-Office, Python, etc.

Online mode:

Following the unprecedented Covid-19 scenario, our college upgraded all facilities for switching to online mode for taking classes. The teachers were given enough training and expertise in managing the new phase of curriculum.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Conduct of Internal Academic Audit for year 2020-21
2. IQAC plans to conduct a national seminar on 'Accreditation and NEP' with the sponsorship of NAAC in the next academic year.
3. IQAC is planning to conduct a two days' workshop on OBE in the beginning of the next academic year.
4. The selected 6 modules of the Campus ERP - Knowledge Pro will be implemented in full-fledged manner from next academic year onwards.
5. Preparation & Evaluation of Action plans for each department and Clubs/association.
6. Conduct of an IPR Seminar for faculty members and public to create awareness about intellectual property rights and encourage inventors to apply for patents.
7. Infrastructure Improvement: The construction of new Digital Library block under RUSA scheme is in progress. A new council cum board room, toilets in B block, parlour and IQAC room is planned to be constructed in the coming academic year.
8. E-Learning facilities - it is planned to enhance the number of smart classrooms, internet bandwidth, Wi-Fi connectivity, audio-video recording devices etc.
9. Webinar Series and Workshops: The IQAC is planning to conduct national as well as international seminars or workshops on various themes/areas/issues identified through online mode and offline modes.