



DEVA MATHA COLLEGE

Kuravilangad

NAAC Accredited 'A' Grade College



TEACHER PERFORMANCE RECORD

2021-2022

Name: TONY THOMAS

Designation : ASST. PROFESSOR

Department: CHEMISTRY

PERSONAL DATA

1.	Name	Dr. TONY THOMAS
2.	Department	CHEMISTRY
3.	Designation	ASSISTANT PROFESSOR (Grade II)
4.	Residential Address	KUNNATH (H) KATTACHIRA P.O KOODALLOOR KAVALA KIDANLOOR 686572
5.	Date of Birth	20-01-1987
5.	Date of Joining	21-07-2014
7.	Aadhar No.	8812 2736 9587
3.	PEN No.	752007
1.	P. F. Account No.	T 19279
0.	a. Duties assigned in the College	<ul style="list-style-type: none"> → II DC STAFF GUIDE → IQAC Core Team member → Custodian spirit → YIP Facilitator → IIC - Member → Cell for disabled - Member. → IPR cell - Member.
	b. Duties assigned in the Department	<ul style="list-style-type: none"> → II DC staff guide → Coordinator - Dwa Matha Webinar → Spirit Custodian. → In-charge of Lab renovation.



ASSIGNED TIME-TABLE

ODD SEM

Day	Tutorial	1	2	3	Noon Break	4	5	Tutorial	
I			III DC	I PHY			II PHY	II PHY	
II			I Chem				I Zoo		
III			IV DC				III DC	III DC	
IV		II PHY	III DC				II Zoo	II Zoo	
V				III DC			IV DC	IV DC	

Day	Tutorial	1	2	3	Noon Break	4	5	Tutorial	
I									
II									
III									
IV									
V									

EVEN SEM

Day	Tutorial	1	2	3	Noon Break	4	5	Tutorial	
I				III DC			IV DC	III DC	
II		IV DC	II PHY						
III			I PHY	I PHY			IV DC	III DC	
IV		I PHY	II Chem	III DC			II Zoo	II Zoo	
V		I Chem		I Zoo					

Day	Tutorial	1	2	3	Noon Break	4	5	Tutorial	
I									
II									
III									
IV									
V									



* L/P may be entered as : I DC, II DC, III DC, I PG, II PG

June 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of June (Remarks)
1	B SEM CORE		B SEM CORE						Intended to complete B SEM * Molecular spectroscopy-Part 1-8 2 SEM complementaries (P+2) * stereochemistry 2 SEM core * d and f block elements * s and p block elements.
2			2 SEM CORE						
3	2 SEM CORE		5 SEM CORE						
4			5L	2C					
5									
6									
7	2C	5L		5L					
8	2C		5L						
9			2C		2Z				
10			5L		5L	5L			
11		5L	2P					Completed	
12									
13									
14				5L	5L	5L			
15			5L	2P		2P			
16			2C		2Z				
17			5L		5L	5L			
18		2P	5L						
19									
20				5L	5L	5L			
21				5L	2P	2P			
22			2C		2Z				
23			5L		5L	5L			
24		2P	5L						
25									
26									
27									
28		OBE workshop-II			UG, B SEM INVIGILATION				
29			5L	2P		2P			
30			2C		2Z				

Noon Break

Total No. of hours engaged	UG	51
	PG	NA
Total No. of Days on Duty Leave		NIL
Total No. of Other leave		NIL
Total No. of Days Present		22
Total No. of Extra Classes taken	UG	4
	PG	NA

Completion of the action plan

- All portions were completed as per the plan.
- OBE workshop-III attended
- Involved in IACI activities

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July 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of July (Remarks)
1				5C	5C	5C			6SEM
2		3P	5C		3P	3P			Spectroscopy - Part 8-12
3	St. Thomas Day								3SEM
4									Liquid state - Part 1-4
5				5C	5C	5C			
6			5C		3P	3P			
7		1DC class not started							
8			5C		5C	5C			
9		3P	5C		3P	3P			
10									
11									
12				5C	5C	5C			
13			5C		3P	3P			
14		1DC class not started							
15			5C		5C	5C			
16		3P	5C		3P	3P			
17									
18									
19				5C	5C	5C			* 23/7/21 - 16/8/21
20			5C		3P	3P			study leave and 3 rd SEM
21	Bakrid								University Exams
22		1DC class not started							for 5 SEM
23									* SEM-3 starts on 1/7/21
24									
25		6 th SEM UB							
26		CV camp							
27									
28									
29									
30					← Intigilation →				
31									

Total No. of hours engaged	UG	39	Completion of the action plan
	PG	NA	
Total No. of Days on Duty Leave		5 (OD)	→ All portions completed → Attended 6 th SEM UB CV camp → Involved in IQAC activities
Total No. of Other leave		NIL	
Total No. of Days Present		21	
Total No. of Extra Classes taken	UG	NIL	
	PG	NA	

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August 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/Holiday/Leave	Action Plan for the month of August (Remarks)
1									3 rd sem Phy. * Liquid state Part 5-10 * 3 rd sem Zoo * Practical Instructions * 5 ^{SEM} classes resumes on 17/8/21
2			3P		32	32			
3				↑					
4		1st sem not started			3P	3P			
5		5 ^{SEM} Exams (2 nd sem)							
6				↓					
7									
8	Karkidaka Vavu								
9			3P		32	32			
10									
11		1st sem not started			3P	3P			
12		5 ^{SEM} , 3 rd sem Exams							
13		STATT MEETING WITH PRINCIPAL							
14	Independence Day								
15			3P		32	32			
16				5C	5C	5C			
17			5C		3P	3P			
18	Muharram								
19	Thiru Onam								
20	Sree Narayana Guru Jayanthi								
21									
22									
23	Ayyankali Jayanthi								
24									
25	Sree Krishna Jayanthi								
26			5C		3P	3P			

Total No. of hours engaged	UG	22
	PG	NA
Total No. of Days on Duty Leave		NIL
Total No. of Other leave		NIL
Total No. of Days Present		14
Total No. of Extra Classes taken	UG	NIL
	PG	NA

Completion of the action plan

- All portions completed
- Involved in LOAC activities

Signature of the Teacher

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September 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of Sept (Remarks)
1		←	1DC classes not started						* 4 th Sem Model Exams for current 5 th Sem. 6/9/21 - 6/9/21 * IDC classes commence on 27/9/21 * 3 rd SEM on studies leave for 1 st Sem Exam from 27/9/21 1 Sem cone * Introduction 1 Sem Complementar Phy and 200 * Introduction 5 Sem * Molecular spectroscopy Part 12-15
2			5C 5C		5C 5C				
3		3P	5C						
4									
5									
6		5C	5C	5C					
7		5C	5C	5C	3P	3P			
8		5C	5C	5C					
9				5C	5C	5C			
10		3P	5C		32	32			
11									
12									
13				5C	5C	5C			
14			5C		3P	3P			
15			1DC class not started						
16			5C		5C	5C			
17		3P	5C		32	32			
18									
19									
20				5C	5C	5C			
21	Sree Narayana Guru Samathi								
22			5C		3P	3P			
23			1DC class not started						
24			5C		5C	5C			
25									
26									
27			5C						
28				5C	5C	5C			
29			5C	1P					
30			1C		12				

Total No. of hours engaged	UG	54
	PG	NIL
Total No. of Days on Duty Leave		NIL
Total No. of Other leave		NIL
Total No. of Days Present		21
Total No. of Extra Classes taken	UG	NIL
	PG	NA

Completion of the action plan

- * Molecular Spectroscopy - 5 complete for 5 SEM
- * Introduced topics to 1 Sem students
- * Manipulation done

[Signature]
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November 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of November (Remarks)
1			1C		12				<p>→ 3rd and 5th sem completion on 15/11/21</p> <p>→ 3rd and 5th sem 1st sem and 4th sem exam given</p> <p>→ 5th sem Seminar for students Human Rights.</p> <p>→ 3rd sem Phase 6 grade book on</p>
2			5C		5C	5C			
3			5C						
4	Deepawali								
5			12						
6									
7									
8				1P	3P	3P			
9			1C		12				
10			5C on study		Learner Exam.				
11			3P		32	32			
12			5C on Exams						
13									
14									
15			Govt. Declared		Holidays				
16			Govt. Declared		Holidays				
17			1C		12				
18			5C on Exam						
19			4P		42	42			
20									
21									
22			6C on exams						
23			← FN-CL →					CL	
24			← CL →					CL	
25			6C on exams						
26			1P 4C		42	42			
27									
28									
29			1C	12					
30				6C	6C	6C			

Total No. of hours engaged	UG	29	Completion of the action plan
	PG	NA	
Total No. of Days on Duty Leave		NIL	<p>→ 3rd and 5th sem completed</p> <p>→ 4th sem and 6th sem class started</p> <p>→ involved in activities 12Ae</p>
Total No. of Other leave		CL → 1/2	
Total No. of Days Present		17 1/2	
Total No. of Extra Classes taken	UG	NIL	
	PG	NA	

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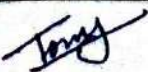


January 2022

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of Janu (Remarks)	
1									* 3/1/22 - 7/1/22 → 5th sem model exam * 25 em class studies * 6 Chem. Soil and Agriculture Chemistry * 2nd sem 200 and Phys. * Polymers * 2nd sem chemis Atomic studies -	
2										
3		6L								
4		6L								
5			1P	1P						
6		1P		6L						
7		1L		12						
8										
9										
10		← CL →			6L	6L				
11		6L								
12			1P	1P	6L	6L				
13		1P		6L						
14		1L		12						
15										
16										
17				CL				CL		
18								CL		
19								CL		
20		Special leave for Covid 19								CL
21								CL		
22								CL		
23								CL		
24								CL		
25										
26	Republic Day									
27			2P	2P	6L	6L				
28		2P		6L						
29										
30										
31		2L		22						

Noon Break

Total No. of hours engaged	UG	27	Completion of the action plan → Portions completed as planned.
	PG	NA	
Total No. of Days on Duty Leave		NIL	
Total No. of Other leave		7 1/2	
Total No. of Days Present		12 1/2	
Total No. of Extra Classes taken	UG	NIL	
	PG	NA	



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February 2022

Level	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/Holiday/Leave	Action Plan for the month of February (Remarks)
								CL	28/2/22 - 7/3/22 → 1st Sem and 3rd Sem Model Exam for IDC and TDC * 6C Boron compounds * 4C Aldehydes and ketones * 2C Atomic structure * 2P and 200 Polymer. * 42 Pract. cal. * NAAC sponsored seminar coordinated.
		6C	4P						
			2P	2P	6C	6C			
		2P	4C	6C	42	42			
		2C		2Z				Holiday	
		6C	4P						
			2P	2P	6C	6C			
								CL	
		2P	4L	6C	42	42			
		2C		2Z					
		6C	4P						
			2P	2P	6C	6C			
		6C		6C		6C			
			Practical Exam						
		6C	6P						
			2P	2P	6C	6C			
		2P	4C	6C	42	42			
		2C		2Z					

Noon Break

Total No. of hours engaged	UG	58	Completion of the action plan → Portions completion as scheduled → YIP roads show participated. → NAAC Sponsored Seminar conducted success full
	PG	NA	
Total No. of Days on Duty Leave		NIL	
Total No. of Other leave		2	
Total No. of Days Present		17	
Total No. of Extra Classes taken	UG	NIL	
	PG	NA	

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March 2022

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of Mar (Remarks)
1									6 Sem. * Physical properties of solid 4 Sem Chem * Aldehydes and ketones 4 Sem Phy * Kinetics 2nd sem chem. * Atomic structure 2nd sem Phy and 200 * Polymers.
2								CL	
3								CL	
4		hwg		hwg	6C	6C			
5									
6									
7		hwg	6C	hwg					
8	6C	2C		2Z					
9				6C	6C	6C			
10		6C	4P						
11			2P	2P	6C	6C	6C		
12		2							
13									
14		2P	4C	6C	4Z	4Z			
15	6C	2C		2Z					
16								CV camp	
17)	
18)	
19									
20									
21			2P	2P	6C	6C	6C		
22								Arts Day	
23								Arts Day	
24									
25	6C	2C		2Z					
26									
27									
28				6C	6C	6C			
29		6C	2P						
30								College Day	
31								Sent app	

Noon Break

Total No. of hours engaged	UG	38	Completion of the action plan * 6 th Sem Portion completed * 4 th Sem chem. his portions completed * 4 th Sem Phy not complete
	PG	NA	
Total No. of Days on Duty Leave		3	
Total No. of Other leave		2	
Total No. of Days Present		15	
Total No. of Extra Classes taken	UG	4+1	
	PG	NA	

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May 2022

Date	Tutorial Special Classes	I	II	III	IV	V	Tutorial Special Classes	Working Day/ Holiday/ Leave	Action Plan for the month of May (Remarks)
1	May Day								
2									
3									
4		2c							
5		2c							
6		2c							
7									
8									
9		2c							
10		2c							
11		2c	4P						
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25		2c							
26		2c	4P						
27									
28									
29									
30		2c							
31									

Noon Break

Total No. of hours engaged	UG	11 (online)	Completion of the action plan
	PG		
Total No. of Days on Duty Leave			
Total No. of Other leave			
Total No. of Days Present			
Total No. of Extra Classes taken	UG		
	PG		

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Sl. No.	Title of the Seminar / Conference etc.	Invited / Contributed / Attended	Venue / Agency	Dates	International / National / Regional	Title of the Paper
1.	14th school of Analytical chemistry	Attended	Online Organized by DARI, Mumbai	25/10/21-30/10/21	National	N/A

Details of Books or Research Papers Published / Accepted in Journals, Books, Proceedings etc.,

Sl. No.	Month & Year	Name of the Journal/Book	International / National / ISBN/ISSN etc.	Volume No.	Pages from to	Title of the Paper	Indexed/UGC Carelist	Co-authors
1	2021 September	Microchemical Journal	International	168	106443-106450	Electroanalytic Sensing of Dopamine	Indexed	J. Thomas H. Thomas P.K. Anitha
2	2021 July	Journal of Electrochemical Society	"	169	77513-77523	Picolonic sensing of dopamine	Indexed	T. Joseph J. Thomas H. Thomas

Signature & Name of the Teacher
Dr. Tony Thomas

? HOD *[Signature]*

Principal *[Signature]*



Exam Invigilation/Valuation - Duty/ Practical

e	Name of the Examination	College level / University level	Room No./ Place of Duty	Remarks Order No.
1/21	UG - 6 SEM	UL		
2/21	"	UL		
2/21	"	UL		
2/21	"	UL		
2/21	5 th SEM UG - Special supplementary Exams	UL		
1/21	1 st sem UG	UL		
1/21	1 st Sem UG	UL		
1/21	4 th Sem UG	UL		
1/21	"	UL		
1/21	"	UL		
1/21	"	UL		
1/21	4 th Sem Phy Practical Exam	UL		
1/21	2 nd sem UG	UL		
1/21	2 nd sem UG	UL		
2/22	I and II Sem Practical Examin	UL		
1/22	"	UL		
5/22	I and II Sem Practicals	UL		
7/22	"	UL		
1/22	"	UL		
6/22	"	UL		
6/22	"	UL		
6/22	"	UL		
6/22	"	UL		
1/22	"	UL		
1/22	"	UL		

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DEVA MATHA COLLEGE

Kuravilangad

NAAC Accredited 'A' Grade College



TEACHER PERFORMANCE RECORD 2021-2022

Name: DR. YARGHESE M.C.

Designation : ASSISTANT PROFESSOR

Department: BOTANY

PERSONAL DATA

1.	Name	DR. VARGHESE M.C.
2.	Department	BOTANY
3.	Designation	ASSISTANT PROFESSOR
4.	Residential Address	MANIYAMPARAYIL (H), PERINGOL KARA, KOLENCHERY P.O. ERNAKULAM KERALA : 682 311
5.	Date of Birth	30-05-1977
6.	Date of Joining	15-07-2013.
7.	Aadhar No.	2781 8454 4060
8.	PEN No.	732946
9.	P. F. Account No.	T 18782
10.	a. Duties assigned in the College	HEAD OF THE DEPARTMENT, CHARGE OF E-LEARNING CENTRE, HERBAL GARDEN RSA: RENOVATION CO-ORDINATOR. AUTOMATED CAMPUS MAN'T SYSTEM
	b. Duties assigned in the Department	HOD, STAFF-GUIDE: IDC, MOOC ONLINE COURSE-DEPT CO-ORDINATOR.



ASSIGNED TIME-TABLE

SEM - I, III & V

Day	Tutorial	1	2	3	Noon Break	4	5	Tutorial	
I			S5-B	S5 B			S3-Z	S3-Z	
II		OC	S5-B				S5-B		
III		OC	S1-Z	S5-B				S5-B	
IV		OC		S1-B					
V		S5-B					S1-B	S5-B.	

II, IV & VI

Day	Tutorial	1	2	3	Noon Break	4	5	Tutorial	
I			III DC S6-B.	III DC S6-B.			II DC Zoo logy	II DC	
II			III DC S6-B.				III DC S6.		
III		S6-B III DC.	I DC Zool.	III DC S6					III DC S6.B.
IV			III DC S6-B.	III DC S6.				III DC S6-B.	
V		III DC S6.					I DC Bot.		III DC S6.

Day	Tutorial	1	2	3	Noon Break	4	5	Tutorial	
I									
II									
III									
IV									
V									

Day	Tutorial	1	2	3	Noon Break	4	5	Tutorial	
I									
II									
III									
IV									
V									

* L/P may be entered as : I DC, II DC, III DC, I PG, II PG



June 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of June (Remarks)
1					SS-B				<p>Research Methodology. Module - 1 & 2. Total hours - 11 + 10</p> <p>Pl. Physiology Module - 1.</p> <p>Open Course Module - 1.</p>
2	SS-B				SS				
3					SS	SS	PTA-SS 7-8 pm		
4			SS						
5								Saturday	
6								Sunday	
7	SS	SS							
8			SS		SS				
9	OC	SS			SS		OC class started.		
10	OC				SS	SS			
11	OC		SS		SS				
12								S. Saturday	
13								Sunday	
14	SS	SS							
15			SS		SS				
16	OC	SS							
17	OC				SS	SS			
18	OC		SS						
19								Saturday	
20								Sunday	
21	SS	OBE W SHOP							
22					SS	SS	Web in NY NB Per. 3 pm.		
23	OC	SS			SS				
24	OC				SS	SS			
25	OC		SS						
26								Saturday	
27								Holiday	
28	OBE - W Shop	IAAC			Ex. Inv. Duty.				
29			SS						
30	OC	SS			Ex. Inv. Dty.				

Noon Break

Total No. of hours engaged	UG	44	Completion of the action plan
	PG	NA.	
Total No. of Days on Duty Leave		NIL	
Total No. of Other leave		NIL	
Total No. of Days Present		22	
Total No. of Extra Classes taken	UG	Extra class not allowed in online mode	
	PG	NA.	

Signature of the Teacher

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July 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of July (Remarks)
1		OC			S5	S5			<p><u>III SEM STARTED (MGU) - (DUE TO COVID).</u></p> <p>S5: RM: Balance of Module 2 and Introduction to MS- Windows.</p> <p>OC- Module 2.- Common garden tools & implements.</p> <p>S5: RM: MS- word, MS-excel and statistical tools.</p> <p>OC: Methods of plant propagation</p> <p>MS- Power point, Open source and free alternative to MS- office. Scitable & DNAi.</p> <p>OC: Artificial methods of propagation.</p>
2		OC		S5					
3	St. Thomas Day							Holiday	
4									
5		S5	S5					MGU- Ex Inv. Duty And: B.	
6	Guest Interview-Meeting				S5				
7		OC	S5		S5				
8		OC						MGU- Inv. Duty And: D. cancelled	
9		S5		S5	Staff Meeting.				
10								S6- Prac Discussion Postponed due to covid-19.	
11									
12		S5	S5		S5				
13		S5	S5	Exam	VII SEM PRACTICAL EXAM				
14		OC	S5	Exam	VI SEM " "				
15		VI Practical			Examinations 9:30				
16		VI Practical			Examinations 9:30-11:30 Material for online class.				
17		S5	S5	VI	Project evaluation- Model				
18									
19		S5	S5	VI	Project evaluation Exam				
20				S5	S5				
21	Bakrid							Holiday	
22		Model exam study holiday.							
23		CV- Camp Pala.							
24		CV- Camp Pala							
25									
26		CV- Camp Palari							
27		CV- Camp Pala							
28		S2 Model exam for S5 students							
29		S2 Model exam for S5 students							
30		S2 model exam for S5 students.							
31									

Total No. of hours engaged	UG	24	Completion of the action plan
	PG	NA.	
Total No. of Days on Duty Leave		NIL	S5: Portions completed upto scitable and DNAi OC: Completed upto methods of propagation.
Total No. of Other leave		NIL	
Total No. of Days Present		23	
Total No. of Extra Classes taken	UG	Online classes.	
	PG	NA.	

Signature of the Teacher

HOD

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August 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/Holiday/Leave	Action Plan for the month of August (Remarks)
1									SS: Scitable, DNA; Brophyser- modules 4 & 5 OC: Artificial Methods.
2		OC							
3		SS	SS						
4		Study leave for SS students.							
5		MGU - Exam Inv. duts: Audio							
6		SS Unv. Exam for SS							
7									
8	Karkidaka Vavu								
9		MGU - Navigation duts: And. B.							
10		SS exam for SS students.							
11				"					
12				"					
13				"					
14									
15	Independence Day								
16				"					
17				"					
18				"					
19	Muharram								
20									
21	Thiru Onam								
22									
23	Sree Narayana Guru Jayanthi								
24									
25									
26									
27									
28	Ayyankali Jayanthi								
29									
30	Sree Krishna Jayanthi								
31		SS exams for SS students.							

Noon Break

Closed for Onam Vacation

Onam Vacation

Total No. of hours engaged	UG	-3-
	PG	NA.
Total No. of Days on Duty Leave		NIL
Total No. of Other leave		NIL
Total No. of Days Present		13
Total No. of Extra Classes taken	UG	Online mode.
	PG	NA.

Completion of the action plan


SS: Completed educational sites
 OC: Methods.



Signature of the Teacher



HOD



Principal



September 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of September (Remarks)
1	D2.			Univ Exams for SS students					S5: Biophysics - Mod 4es. Branches of biophysics Instrumentation - Spectrophotometer. OC: Artificial methods - cutting, budding, grafting and layering. Refresher course at Mumbai University
2	D3			Univ Exams for SS students					
3	D4	OC		S5					
4				Saturday					
5									
6	D5			S3-Model exam for SS.			Block register entry - Lab equipment glass wares.		
7	D1		S5-B						
8	D2	S4 or S5		model exam					
9	D3	OC		S5-B					
10	D4		S5-B						
11									
12									
13	D5	S5-B		S5-B					
14	D1	OC	S5-B	S5-B					
15	D2	OC	S5-B	S5-B					
16	D3	OC			S5-B				
17	D4	OC		S5-B					
18									
19									
20	D5	S5-B							
21	Sree Narayana Guru Samathi								
22	Refresher Course in Mumbai University.								
23									
24									
25									
26									
27									
28									
29									
30									

Total No. of hours engaged	UG	20	Completion of the action plan S5: Completed as per action plan. OC: Completed as per teaching plan.
48 Hours RC.	PG	NA.	
Total No. of Days on Duty Leave		NIL	
Total No. of Other leave		NIL	
Total No. of Days Present		22	
Total No. of Extra Classes taken	UG	Online mode	
	PG	NA.	

Signature of the Teacher

HOD

Principal



October 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of October (Remarks)
1									
2	Gandhi Jayanthi								
3									
4									
5	Refresher Course in Mumbai University								
6	D1		S5-B		S5-B				S5: Module 6:- Biostatistics - Introduction to Chi-square test.
7	D2	OC	S5-B		S5-B		S5-insem Exam.		OC: Module 3: Food spoilage and preservation techniques.
8	D3	OC		S5-B			S5-B-insem exam.		S1: Introduction to botany - Science Scientific method - Steps involved.
9									
10									
11	D4	OC	S5-B	S1-B			Univ Exam Inv. Duty.		
12	D5	S5-B	S5-B		S1-B				
13	D1	OC	S5-B	S5-B					
14	Mahanavami								
15	Vijaya Dashami								
16	Saturday								
17	Sunday								
18	Holiday due to heavy rain								
19	Milad-i-Sherif								
20									
21									
22									
23	Saturday								
24	Sunday								
25	D2	S1-B	S1-Z		S5-B				
26	D3	OC	S5-B	S1-Z	S5-B				
27	D4	OC	S5-B	S1-B					
28	D5	S1-B	S5-B	S5-B	S1-B				
29	D1	OC	S5-B	S1-B					
30									
31									

Total No. of hours engaged	UG	34
24 Hours RC.	PG	NA
Total No. of Days on Duty Leave		NIL
Total No. of Other leave		NIL
Total No. of Days Present (Including RC)		15
Total No. of Extra Classes taken	UG	5
	PG	NA.

Completion of the action plan

Portions of S5 and OC completed.

S1 - Completed up to observation and thoughts.

Signature of the Teacher

HOD

Principal



November 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of November (Remarks)
1	D2	OC	S1-Z	S5-B	S5-B				<p>OC: Revision</p> <p>S1: Module 1- Formulation of hypothesis, inductive reasoning, testing of hypothesis, experimentation</p> <p>Formulation of theories and laws.</p> <p>S6: Angiosperm Taxonomy</p> <p>Module 1- Floral diagram and floral formula.</p>
2	D3	OC	S1-Z			S5-B			
3	D4		S1-B	S1-B			III DC- study leave		
4	Deepawali								
5	D5	S1-Z							
6									
7									
8	D1	S1-B			S3-Z	S3-Z			
9	D2		S1-Z						
10	D3		S1-Z		Ex. Inv. Day				
11	D4		S1-B	S1-B	CL			1/2 DAY CL.	
12	D5				S1-B				
13									
14									
15	Holiday by Collector								
16	D1		S6-B	S6-B	S1-Z	S1-Z		Online class - due to holiday by collector	
17	D2		S6-B	S6-B	S1-B				
18	D3		S6-B		S6-B			S1 students on orientation programme.	
19	D4		S6-B	S6-B	S6-B				
20									
21									
22	D5	S1-B			S1-B			S4-B skimmer.	
23	D1				CL	CL		1/2 Day CL	
24	D2								
25	D3	CL	CL					CL	
26	D4		S6-B	S6-B					
27									
28									
29					S1-B				
30					S3-Z	S3-Z			

Total No. of hours engaged	UG	38	Completion of the action plan
	PG	NIL	
Total No. of Days on Duty Leave		NIL	
Total No. of Other leave		2	
Total No. of Days Present		17	
Total No. of Extra Classes taken	UG	2	
	PG	NIL	Completed portions as per action plan. Revision of S5 OC done.

Signature of the Teacher

HOD

Principal



December 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of December (Remarks)
1		S6-B	S6-B				CV-Camp	DL- SI paper Palai	<p>S6: Morphology - Inflorescence types upto panicle.</p> <p>S1: Module 2:- Experimentation - upto replication</p> <p>S1 - Experimentation types - Basic botanical skills.</p> <p>S6: Cyme Cyme Inflorescence = helioid, scorpid, dichasial and polychasial.</p>
2		S6-B	S6-B	S6-B			S6-B		
3			S6-B	S6-B					
4									
5									
6		S6-B		S4 Z Pra. Examinati.			S6-B S6-B		
7		S4 Zool- Pra. Examinati.					S6-B S6-B	Practical mod.	
8		S6-B	S6-B	S6-B			S6-B S6-B	Practical mod.	
9		S4(S6) Per practical Examin.							
10								S6 on Chem practical exam.	
11									
12									
13		S6-B					S1-B S6-B		
14		Paper valuation MP C					DL - Camp		
15			S6-B				S6-B		
16		CL	S6-B				S6-B	CL.	
17			S6-B	S6-B					
18									
19									
20		S6-B					S1-B		
21		S1 paper returned & paper collected.					S4 Core	DL. CV-Camp	
22		S1B S6B					S6B S6B		
23		S6B S6B						Christmas Celebration.	
24		CHRISTMAS VACATION							
25	X' mas								
26									
27									
28									
29									
30									
31									

Total No. of hours engaged

UG

47 ~~37~~

Completion of the action plan

PG

NA

Total No. of Days on Duty Leave

3

S6: Completed upto Scorpid cyme.

Total No. of Other leave

1/2

S1: Completed as per action plan.

Total No. of Days Present

15

Total No. of Extra Classes taken

UG

NIL

PG

NA

Signature of the Teacher

HOD

Principal



January 2022

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of January (Remarks)
1									<p>S4 students on S2 Univ. Exam, S6 students on S5 Model exam from 3/1/22 to 7/1/22.</p> <p>S1: Modu 5:- killing and fixing:- FAA, Carnoys, Pomeroy, Ethyl alcohol, herbarium Whole mounts and sections- Staining.</p> <p>S6: Principles of systematics - Classification - natural, artificial and phylogenetic. ICBN - rules and principles. Herbarium techniques upto BS1.</p> <p>S2: Microbiology - scope and importance.</p>
2		CHRISTMAS VACATION							
3		CL							
4		CL							
5									
6		S-2	Exam	Inv. Duty	-	MAH	-	1.15 - 4.30.	
7	DS.	S5-B					S2-B		
8		Second Saturday.							
9		Sunday							
10		S-6	S-6				Exam Inv. duty	- Relieving	
11	DL-	S4 - Valuation Camp							
12		S-6							
13		S6 students on study leave for S5 uni. exam)							
14							S2-B		
15									
16									
17									
18									
19		S5 - Exam Inv. Duty.							
20									
21		S5 - Exam Inv. Duty, 9.20 - 12.20.							
22		S2-Z	S2-Z	S2-Z			S2-Z	S2-Z	
23								Practical model preparation.	
24							S2-Z	S2-Z	
25		S2-B	S2-B					model - S2 - exam - Zoology	
26	Republic Day								
27		Lab preparation							
28		S2-Z - Practical exam S2-Z						S2-Z.	
29									
30									
31		S6					S2-B	S6	

Total No. of hours engaged	UG	37	Completion of the action plan
	PG	0	
Total No. of Days on Duty Leave		1	S1: Per home completed by 24th.
Total No. of Other leave		2	S6:- Completed as per action plan.
Total No. of Days Present		19	
Total No. of Extra Classes taken	UG	Nil	
	PG	Nil.	

Signature of the Teacher

HOD



Principal

February 2022

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of February (Remarks)
1		S6		S6	S4Z	S4Z			<p>S6: Module 3:- Families Annonaceae to Graminae.</p> <p>S2: Bacteria - structure, classification - co-culture and types.</p>
2			S6		S6				
3		S6		S6		S6			
4			S6	S6					
5									
6		Sunday							
7		S6			S2	S6			
8		Local holiday - "Mochunimbu"							
9			S6	S6	S4Z	S4Z			
10		CL-							
11		S6	S4Z	S6		S6			
12									
13									
14		S5 - Man Exam Inv. Duty.							
15		S6			S2B				
16		S2-B	S6	S6	S2-B	S2-B			
17			S6		S6				
18	CL		S6	S6	S6				
19		Saturday							
20		Sunday							
21		S6			S2-B				
22			S6	S6	S2-Z	S2-Z			
23			S6		S6				
24		S6		S6					
25			S6	S6					
26		Saturday							
27		Sunday							
28		S6 Ex.			S1 Ex.				

Total No. of hours engaged

UG

48 ~~48~~

Completion of the action plan

PG

NA

Total No. of Days on Duty Leave

0

S6:- All the families completed

Total No. of Other leave

1

S2: completed as per
action plan.

Total No. of Days Present

17

Total No. of Extra Classes taken

UG

NA

PG

NA

Signature of the Teacher

HOD

Principal



March 2022

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of March (Remarks)
1		Sivarathry							S6: Economic Botany, Cereals, Millets, Sugar yielding plants, Fruits, Vegetables, Oil yielding plants, Spices, Fibre yielding plants, Rubber yielding plants, Gums & Resins, & Ethnobotany. S2: Bacterial reproduction - budding and asexual methods.
2				S6	S6				
3			S6		S6				
4		S6	A3	S6					
5		Saturday							
6									
7			S6	S6	S6				
8		S6			S2	S6			
9			S6	S6	S2	S2			
10		S2	S6		S6				
11		S6		S6	CL	CL			
12		Second Saturday							
13		Sunday							
14		S6	S2	S2		S6			
15		College Union Election			CL	CL			
16		CV - Camp			S5-7 papers valued.				
17		CV - Camp			S5-13		"		
18		CV - Camp			S5-7		"		
19		Saturday							
20		Sunday							
21		S6	S6	S6					
22	Arts day -								
23	Arts day -	Judge - Percussion instrument - Eastern Western.							
24		CV - Camp.			Palmi.				
25		S6							
26									
27									
28	CL - dm's strike		S6	S6					
29			S6		S6				
30	College Union Inauguration								
31	Send off programme								
Total No. of hours engaged		UG	34		Completion of the action plan				
		PG	NA.		S6: Syllabus completed, S2: Completed as per action plan.				
Total No. of Days on Duty Leave		4							
Total No. of Other leave		2.							
Total No. of Days Present		18							
Total No. of Extra Classes taken		UG	2						
		PG	NA.						

Signature of the Teacher

HOD

Principal




Details of Workshops / Conferences / Seminars Attended / Papers Presented / Talks Given

Sl. No.	Title of the Seminar / Conference etc.	Invited / Contributed / Attended	Venue / Agency	Dates	International / National / Regional	Title of the Paper
1.	W. shop on OBE	Attended	DMC, Kurvilgud	21/6/21 28/6/21	Regional	
2.	Tale of stitching Ozone	Contributed	DMC, Kuravilangad	23/9/21	National	
3.	National Webinar on NEP.	Attended	DMC, Kuravilangad	17/2/22 18/2/22	National	

Details of Books or Research Papers Published / Accepted in Journals, Books, Proceedings etc..

Sl. No.	Month & Year	Name of the Journal/Book	International / National ISBN/ISSN etc.	Volume No.	Pages from to	Title of the Paper	Indexed/ UGC Carelist	Co-authors
 								

Signature & Name of the Teacher

Sanghese a.s.c. 

HOD



Principal



15 TEACHER PERFORMANCE RECORD 2021 - 2022



Exam Invigilation/Valuation - Duty/ Practical

Date	Name of the Examination	College level / University level	Room No./ Place of Duty	Remarks Order No.
28/6/21	VI Sem B.A B.Sc, B.Com: MGU. Invigilation duty.	MGU.	Relieving: Aud: A, B, C & D.	
30/6/21	Do/-	MGU.	Aud: D.	
5/7/21	Do/-	MGU.	Aud: B.	
13/7/21	V & VI sem Combined practical examinations	MGU.	Dept. Lab.	
14/7/21	Do.	MGU	Dept. Lab	
15/7/21	Do.	MGU	Dept. Lab	
16/7/21	Do.	MGU	Dept. Lab.	
19/7/21	Do.	MGU	Dept. Lab.	
23/7/21	CV-camp: VI Sem B.Sc. April, 2021. - Alphonse Pala.	MGU	Alphonse College Pala	
24/7/21	Do.	MGU.	Do.	
26/7/21	Do.	MGU	Do.	
27/7/21	Do.	MGU	Do.	
5/8/21	Invigilation duty: III Sem B.A, B.Sc, B.Com: Nov. 2020.	MGU	A ₃ -10	
9/8/21	Invigilation duty: III Sem B.A, B.Sc, B.Com: Nov. 2020.	MGU	Aud. B.	
2/9/21	"	MGU	A ₃ -3, 4, & 5 Relieving.	
11/10/21	I Sem BA, B.Sc, B.Com Exams 2021	MGU	A ₃ -10.	
10/11/21	4 th Sem " " 2021	MGU	A ₃ -1	
1/12/21	I Sem Bot. Paper Valuation.	MGU.	Alphonse College Pala.	
7/12/21	S3 & S4 Bot. Practical Exam.	MGU	Dept. Lab.	
9/12/21	S3 & S4 Bot- "	MGU	Dept. Lab.	
14/12/21	sem V - Paper valuation - MA College -	MGU.	MA college, Kothamangalam	
21/12/21	Sem 1. Paper valuation.	MGU.	Alphonse College Pala	
6/1/22	Inv. duty - Relieving: II sem.	MGU.	A ₂ -5, A ₂ -7, A ₃ -11, A ₃ -13.	
10/1/22	"	MGU	Aud-B, C, D, E & F.	
11/1/22	S4 - Valuation Camp -	MGU.	Alphonse College Pala.	
18/1/22	S6 - College Mata Bot - Revaluation Camp.	MGU	"	

Teacher

HOD

Principal



Details of Duty Leave (DL/OD/CL/ HPL/ etc...) Taken During 2021-22

Date	Nature of Activity	Place of Activity	Total Days on DL / OD
23/7/21 27/7/21	CV- Camp at palai- VI Sem.	Palai- Alphonsa	4 DL. (25/7 Sunday)
22/9/21 15 5/10/21	Refresher Course- Mumbai University online modl.	University of Mumbai	14 OD.
1/12/21	CV- Camp.	Alphonsa College Palai	One.
14/12/21	DL- Valuation duty	MA College, Kodhunganalam	1
16/12/21	CL.	—	1
21/12/21	CV. Camp.	Alphonsa College Palai	1
3 rd & 4 th Jan, 22.	CL.	—	2.
11/1/22	CV. Camp.	Alphonsa College	1
18/1/22	DL- Revaluation - MCA.	MCA Center.	1.
10/2/22	CL.	—	1
11/3/22	1/2 CL	—	1/2
16-18/ 3/22	CV Camp.	Alphonsa College Palai	3.
24/3/22	DL - CV. Camp	Alphonsa College, Palai.	1
28/3/22	CL. —	—	1
16-20/ 5/22.	SG: Bodany Practical Exam.	DMC, Kvilgd.	5
23-26/ 5/22	CV. Camp	Alphonsa College Palai.	4


Teacher


HOD


Principal



PERSONAL DATA

1.	Name	Anju C Augustine
2.	Department	Mathematics
3.	Designation	Asst. Professor
4.	Residential Address	Mattattil Neelakattu (H) Kuzhianad P.O Munipally (via) - 686636 Kottayam
5.	Date of Birth	30/08/1986
6.	Date of Joining	22/07/2014
7.	Aadhar No.	
8.	PEN No.	172067
9.	P. F. Account No.	
10.	a. Duties assigned in the College	Member - Cell for differently able. IQAC Dept. co-ordinator
	b. Duties assigned in the Department	IQAC Dept - of coordinator Department Internal marks



ASSIGNED TIME-TABLE

Day	Tutorial	1	2	3	Noon Break	4	5	Tutorial	
I		1 PG		1 PG			1 PG		
II		1 S	1 PG	1 PG				1 PG	
III			1 M				1 PG	1 PG	
IV		1 PG	*	1 PG			1 PG		
V		1 M	1 PG				1 PG		

Day	Tutorial	1	2	3	Noon Break	4	5	Tutorial	
I			III M	1 PG			II M	III M	
II				II S			III M	1 PG	
III				III M			II M	1 PG	
IV		1 PG	III M					II S	
V			II M	III M			1 PG		

Day	Tutorial	1	2	3	Noon Break	4	5	Tutorial	
I		II PG	III M				II M		
II		1 S		III M			II PG		
III			II PG	III M			II M		
IV			II M	II PG				II S	
V		III M	II M	1 S				II PG	

Day	Tutorial	1	2	3	Noon Break	4	5	Tutorial	
I		II PG	1 S				1 PG	III M	
II		1 S		1 PG			II PG		
III			II PG				1 PG	III M	
IV		II M	III M	II PG			1 PG		
V		II PG	III M	1 PG					



* L/P may be entered as : I DC, II DC, III DC, I PG, II PG

June 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/Holiday/Leave	Action Plan for the month of June (Remarks)
1	Day I	IPG		IPG	IPG				<p>GI II Sem Abstract Algebra - Concept examples - MFI</p> <p>complete MFI of Numerical Analysis with python</p> <p>complete MFI of II Sem PG Abstract Algebra Numerical analysis with python Give seminars topics for I Sem PG</p> <p>complete MFI of II sem complementary</p> <p>complete MFI of II sem work</p>
2	II	IS	IPG	IPG		IPG			
3	III		IM		IPG	IPG			
4	IV	IPG		IPG	IPG				
5									
6									
7	V	IM	IPG		IPG				
8	I	IPG		IPG	IPG				
9	II	IS	IPG	IPG		IPG			
10	III		IM		IPG	IPG			
11	IV	IPG		IPG	IPG				
12									
13									
14	V	IM	IPG		IPG				
15	I		casual		leave				
16	II	IS	IPG	IPG		IPG			
17	III		IM		IPG	IPG			
18	IV	IPG		IPG	IPG				
19									
20									
21	V	IM	IPG		IPG				
22	I	IPG		IPG	IPG				
23	II	IS	IPG	IPG		IPG			
24	III		IM		IPG	IPG			
25	IV	IPG		IPG	IPG				
26									
27									
28	I	IPG		IPG	IPG				
29	II		casual		leave				
30	III		IM		IPG	IPG			

Noon Break

Total No. of hours engaged	UG	- 12
	PG	- 59
Total No. of Days on Duty Leave		
Total No. of Other leave		- 2 (CA)
Total No. of Days Present		- 20
Total No. of Extra Classes taken	UG	-
	PG	

Completion of the action plan

partially completed MFI of II sem PG

Completed Abstract Algebra - MFI of II sem PG

partially completed Seminars

partially completed M3 of II sem complementary & II sem

Signature of the Teacher

HOD

Principal



July 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of July (Remarks)
1	IV	1 PG	III M			II S		(V) Sem	II Sem UG classes begin
2	V		II M	III M	IPG				
3	St. Thomas Day								
4									
5	I		III M	1 PG	II M	III M			Complete MIII of II PG
	II			II S	III M	1 PG			Numerical Analysis in English
7	III			III M	II M	1 PG			Abstract Algebra
8	IV	1 PG	III M			II S			
9	V		II M	III M	IPG				
10									Complete MI of V Sem
11									UG Abstract Algebra
12	I		III M	1 PG	II M	III M			
13	II			II S	III M	1 PG			
14	III			III M	II M	1 PG			
15	IV	1 PG	III M			II S			complete MIV of -groups
16	V		II M	III M	IPG				UGs III Sem UG complete
17									
18									
19	I		UG -	Viva (project)					
20	II		UG -	Project (Viva)					
21	Bakrid								
22	III					1 PG		Study holiday for III Sem & V Sem BSc.	
23	IV	1 PG						Internal Exam for III & V Sem BSc	
24								"	
25								"	
26	V				IPG			"	
27	I			1 PG				"	
28	II		Duty					Internal for III Sem, Study holiday for V Sem	
29	III		Duty						
30	IV		Duty						
31									

Total No. of hours engaged

UG - 26

PG 16

Total No. of Days on Duty Leave

3 (COR)

Total No. of Other leave

Total No. of Days Present

-18

Total No. of Extra Classes taken

UG

PG

Completion of the action plan

Completed MIII of II Sem PG
 Partially completed MIV of II Sem PG
 and MII of V Sem
 partially completed MIV
 Groups of III Sem complete



Signature of the Teacher

HOD

Principal

August 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of August (Remarks)		
1			II M	II M					<p>III sem PG classes for 1st year</p> <p>Complete PG M^{III} of III sem PG OT.</p> <p>Complete the examples for groups of 800</p> <p>III sem UG comple.</p> <p>Complete Taylor & Maclaurin series for III Sem UG core.</p>		
2	V				II PG			<p>III sem PG classes for 1st year</p> <p>Complete PG M^{III} of III sem PG OT.</p> <p>Complete the examples for groups of 800</p> <p>III sem UG comple.</p> <p>Complete Taylor & Maclaurin series for III Sem UG core.</p>			
3	I		II PG		II M	II M					
4	II			II S		II PG					
5	III				II M	II PG					
6	IV	II PG				II S					
7											
8	Karkidaka Vavu									<p>University for</p> <p>Complete Taylor & Maclaurin series for III Sem UG core.</p>	
9	V		II M	II M	II PG						
10	I		II PG	II PG	II M	II M					
11	II			II S		II PG					
12	III				II M	II PG					
13	IV	PG - Viva	Viva & Project Presentation								
14											
15	Independence Day										
16	V		II M		II PG						
17	I		II PG	II PG	II M	II M					
18	II		casual leave								
19	Muharram										
20											
21	Thiru Onam										
22											
23	Sree Narayana Guru Jayanthi										
24											
25											
26											
27											
28	Ayyankali Jayanthi										
29											
30	Sree Krishna Jayanthi										
31	I			II PG	II M						

Total No. of hours engaged		UG	-12	Completion of the action plan
		PG	-12	
Total No. of Days on Duty Leave				
Total No. of Other leave			-1 (CL)	
Total No. of Days Present			-13	
Total No. of Extra Classes taken		UG		
		PG		

partially completed M^{III} of III sem PG

completed III sem UG compl.

partially completed III UG core.



Signature of the Teacher

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Principal

September 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of September (Remarks)
1	II			II S	II M	II PG			in lab department conduct a competitions - Introduction to M_{III} to T_{III} group T Sem complementary complete M_{III}^{PMI} of III Sem - OT. Explain properties of groups and cyclic groups for III sem comple
2	III				II M	II PG			
3	IV	II PG	III M		II M	II S			
4									
5									
6	V		II M	III M	II PG				
7	I		II M	II PG	II M	III M			
8	II	II S		II S	II M	II PG			
9	III			III M	II M	II PG			
10	IV	II PG	III M			II S			
11									
12									
13	V		Duty		leave				
14	I		Duty		leave				
15	II	Casual leave (1/2 day)			exam duty				
16	III		Duty		leave				
17	IV		Duty		leave				
18									
19									
20	V	Casual leave (1/2 day)			II PG	II PG			
21	Sree Narayana Guru Samathi								
22	I		III M	II PG	II M				
23	II			II S	III M	II PG			
24	III			II M	II M	II PG			
25									
26									
27	IV		III M	II PG		II S			
28	V			II PG	II PG	II S	IS		
29	I		II M	II PG	II M				
30	II				II M	II PG			

Total No. of hours engaged	UG	-28
	PG	-16
Total No. of Days on Duty Leave		-4
Total No. of Other leave		-1 (CL)
Total No. of Days Present		-15
Total No. of Extra Classes taken	UG	-1
	PG	

Completion of the action plan

Story telling competition conducted
 AI Sem complementary completed
 as planned.
 practically completed
 OT
 Completed III Sem comple



Signature of the Teacher

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Principal

November 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of November (Remarks)
1	II	IS		IIIM				Invigilation duty	<p>complete MI of I Sem PG Abstract Algebra -</p> <p>complete MI of III Sem CA complete</p> <p>→ V Sem classes started</p>
2	III		II Ph	IIIM					
3	TV	II Ph	II Ph	II PG				IPG Study Holiday for students for their IV sem exam).	
4	Deepawali								
5	V	II PG		IPG					
6									
7									
8	I		IS					IPG (Study leave for II PG for university exam)	
9	II	IS		IPG					
10	III							IPG	
11	IV							IPG	
12	V			IPG				invigilation duty	
13									
14									
15		collector						declared holiday	
16	I	IS						IPG (online classes) - collector declared holiday	
17	II	IS		IPG				invigilation duty	
18	III	invigilation duty						IPG invigilation duty	
19	IV			IPG				(1/2 day) casual leave	
20									
21									
22	V	II PG		IPG					
23	I	II PG IS						IPG (II PG classes resumed)	
24	II							casual leave	
25	III			II PG				IPG	
26	IV	1/2 day casual leave						IPG	
27									
28									
29	V		casual leave					(II PG Study holidays)	
30	I		IS		IPG	IIIM	IIIM		

Total No. of hours engaged	UG	- 10	Completion of the action plan Partially completed MI of I Sem PG Abstract Algebra Partially completed I Sem comp.
	PG	- 20	
Total No. of Days on Duty Leave			
Total No. of Other leave		- 2 (CA)	
Total No. of Days Present		- 17	
Total No. of Extra Classes taken	UG		
	PG		

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Principal



December 2021

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of December (Remarks)
1	II	IS		IPG					study leave for Practical exam
2	III				IPG				
3	IV		III	Practical exam	IPG				IV Sem PG classes started
4									
5									
6	V		III	IPG	MM				complete MI of VI Sem UG Graph theory
7	I		IS		IPG				
8	II	IS		IPG			exam duty		
9	III				IPG	III	III	III	complete MIII of I Sem comp
10	IV		III	IPG			III	III	
11									
12									
13	V		III	IPG				Orientation for II PG (Study leave for II Dd)	conduct webinar
14	VI		IS		IPG	III		II	
15	II	IS		IPG				II	
16	III		III	IPG			III	III	complete MII of I Sem abstract algebra
17	IV		III	IPG					
18									
19									
20	V	III	III	IPG					staff meeting
21	VI	III	IS		IPG				
22	II	III		IPG					
23	III		III	IPG					
24									
25	X mas								
26									
27									
28									
29									
30									
31									

Total No. of hours engaged	UG	- 15
	PG	- 21
Total No. of Days on Duty Leave		
Total No. of Other leave		
Total No. of Days Present		17
Total No. of Extra Classes taken	UG	
	PG	

Completion of the action plan
 MII I Sem PG completed
 partially completed MI of VI Sem UG & MIII of I Sem comp.
 MI of VI Sem UG CT partially completed
 Webinar conducted

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Principal



January 2022

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of January (Remarks)
1									
2									
3	I	II PG	IS		IPG		Model exam fee		III PG
4	II	IS		IPG	II PG				
5	III		II PG		IPG				
6	IV			II PG	IPG	IPG			
7	V	II PG		IPG					
8									
9									
10	I	III M	IS	IPG	IPG				complete
11	II			IPG	II PG				III PG
12	III	III M	II PG	IPG	IPG	III M			complete
13	IV		II PG	II PG	IPG	II PG			complete
14	V	II PG	III M		IPG	IPG			III PG
15									
16									
17	I		IS		IPG		Study holidays		for III PG & II PG
18	II	IS				IPG			
19	III				IPG				complete
20	IV				IPG				IV PG
21	V	IPG					Exam duty		
22									
23									
24	I		IS			IPG			complete
25	II	IS		IPG					I Sem PG
26	Republic Day								Algebra
27	III	Invigilation			IPG	IS			
28	IV				IPG		online classes		
29									
30									
31	V	II PG	III M	IPG					

Midday Break

Total No. of hours engaged	UG - 16	Completion of the action plan completed the 1/2 of the M III of I Sem V Sem graph theory completed IV Sem PG not completed Completed M III of I Sem
	PG - 33	
Total No. of Days on Duty Leave		
Total No. of Other leave	- 1	
Total No. of Days Present	- 20	
Total No. of Extra Classes taken	UG	
	PG	



Signature of the Teacher

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Principal

February 2022

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of February (Remarks)	
1	I	III M	IS		I PG	II PG	on line classes		<p>Complete M IV of I Sem PG Abstract Algebra.</p> <p>Complete M II of II Sem UG in abstract Algebra Graph theory</p> <p>Give assignment for IV Sem PG students</p> <p>complete M III of I Sem start M II of I Sem (science day program both phys chem)</p> <p>II Sem UG comple</p> <p>complete M IV of IV Sem PG</p> <p>Model exam for I & III Sem.</p>	
2	II	IS		I PG	II PG					
3	III		III M		III PG	II PG/IS				
4	IV		III M	II PG	I PG					
5										
6	Sunday									
7	Monday	II PG	III M	I PG						
8	Holiday									
9	II PG	IS			II PG	III M				
10	Special casual leave									
11										
12										
13										
14	IV	II								
15	V	II								
16	I	II								
17	casual leave									
18	II	II								
19	IV	II								
20										
21	V	II PG	III M	I PG						
22	I		II PG			III M	(science day program both phys chem)			
23	II	II PG	III M	I PG		III M				
24	III			II PG	II PG	III M				
25	IV		III M	I PG						
26										
27										
28	V	II PG	III M							

Total No. of hours engaged	UG	- 14
	PG	- 21
Total No. of Days on Duty Leave		
Total No. of Other leave		- 5 (special ct) + 3 (SL)
Total No. of Days Present		- 12
Total No. of Extra Classes taken	UG	
	PG	

Completion of the action plan

Completed I Sem PG posts on

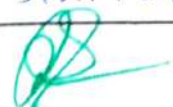
Completed M III of III Sem UG comple

Complete M IV of II Sem UG

IV Sem PG posts on not

Signature of the Teacher


 HOD


 Principal



March 2022

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of March (Remarks)
1								Holiday	
2			casual		leave			Holiday	
3			casual						
4		II PG	II PG				II PG III M		
5									
6									complete M ^{II} of
7				III M II PG			II PG		II Sem PG Abstract
8		II PG	III M	II PG					Algebra
9			IS	II PG			II PG III M		
10		IS	II PG	II PG					
11				II PG III M			II PG II PG		complete M ^{II} of
12									II Sem PG Numerical
13									Analysis with Python
14	IV	III M	II PG	III M			II PG		
15		college			action			college union elections	
16							PH	CV camp	
17							PH	"	
18							PH	"	complete M ^{II} of
19									II Sem
20									
21	III	II PG	III M	II PG			II PG IS		
22									arts festival
23	Invigilation duty								arts fest
24	IV	III M		II PG			II PG		
25	V		II PG	II PG			III M		
26									
27									
28	I							online classes	
29	II							online classes	
30		colles						college day	
31								college closing day	

Total No. of hours engaged	UG	- 13	Completion of the action plan
	PG	- 25	
Total No. of Days on Duty Leave		- 3	
Total No. of Other leave			
Total No. of Days Present		- 17	
Total No. of Extra Classes taken	UG		
	PG		completed V Sem Abstract Algebra completed M ^{II} of II Sem

Signature of the Teacher

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Principal



April 2022

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of April (Remarks)
1									
2									
3									
4									
5									
6									Model exam & invigilation duty (2)
7									University Exam Invigilation duty
8									
9									
10									
11									
12									
13									Invigilation duty
14									
15									
16									
17									
18									
19									University exam duty
20									University exam duty
21									University exam duty
22									University exam duty
23									
24									
25									University exam duty
26									University exam duty
27									
28									University exam duty
29									
30									

Noon Break

Total No. of hours engaged	UG	Completion of the action plan
	PG	
Total No. of Days on Duty Leave		
Total No. of Other leave		
Total No. of Days Present		
Total No. of Extra Classes taken	UG	
	PG	



Signature of the Teacher

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Principal

May 2022

Date	Tutorial Special Class	I	II	III	IV	V	Tutorial Special Class	Working Day/ Holiday/ Leave	Action Plan for the month of June (Remarks)
1	May Day								
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									
27									
28									
29									
30									
31									

Total No. of hours engaged	UG	Completion of the action plan
	PG	
Total No. of Days on Duty Leave		
Total No. of Other leave		
Total No. of Days Present		
Total No. of Extra Classes taken	UG	
	PG	



Signature of the Teacher

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Principal

Details of Workshops / Conferences / Seminars Attended / Papers Presented / Talks Given

Sl. No.	Title of the Seminar / Conference etc.	Invited / Contributed / Attended	Venue / Agency	Dates	International / National / Regional	Title of the Paper
1.	OBE Workshop	Attended	DMC, Kuravilangad	21, 28 June 2024	Regional	
2.	Research Forum Seminar Maths	"	DMC Mathamskrita	3 Dec 2024	"	
3.	Klomen's Cell seminar	"	"	21 Sept 2024	"	

Details of Books or Research Papers Published / Accepted in Journals, Books, Proceedings etc..

Sl. No.	Month & Year	Name of the Journal/Book	International / National ISBN/ISSN etc.	Volume No.	Pages from to	Title of the Paper	Indexed / UGC Carelist	Co-authors



Signature & Name of the Teacher - *[Signature]* C. Angulishankar
 HOD

Principal *[Signature]*

Exam Invigilation/Valuation - Duty/ Practical

Date	Name of the Examination	College level / University level	Room No./ Place of Duty	Remarks Order No.
19/7	UG - Project viva	University	DMC, Kuravilangad	
20/7	"	"	"	
13/8	PG Project viva	"	"	
15/9	Exam duty	"	"	
29/10	Exam duty	"	"	
1/11	Exam duty	"	B3-A	
12/11	"	"	A3-5	
17/11	"	"	A3-12	
18/11	"	"	A2-6	
8/12	Exam duty	"	Aud B	
6/1	"	college	SF-2-3	
2/1	U ni exam invigilation duty	University	A2-5	
27/1	"	"	AUD-A	
2/3	"	college	AUD A (U ni)	
3/3	"	"	" (I th)	
6/4	"	"	A3-10	
7/4	"	University	AUD-C	
13/4	"	"	A3-12	
19/4	"	"	Relieving	
20/4	"	"	AUD-E	
21/4	SFI Exam duty	"	SFI-2	
25/4	"	"	A3-12	
26/4	"	"	A2-5	
27/4	"	"	AUD-D	
5/5	"	"	AUD-E	
9/5	"	"	SFI-2	

Teacher

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