

ACTION TAKEN REPORT

IQAC ensured compliance with regard to the decisions taken at various IQAC meetings.

1. All department heads are informed in the Council Meeting to speed up department level AQAR preparation. IQAC peer members are allotted additional responsibilities of coordinating activities of major institutional functioning as follows: Dr. Tony Thomas- Library; Dr John Prakash & Ms. Anu P. Mathew- Office; Dr. MC Varghese- Infrastructure (2017-18/1)
2. All the departments submitted their AQAR and departmental presentations within the stipulated time. Departmental coordinators ensured the preparation and maintenance of required files by the end of July. (2017-18/2)
3. Departments were given notice regarding mock visit and expected preparations from their end. As decided mock visit was conducted as per plan and external audit was also successfully completed on 7th and 8th August. Departments started inviting their alumni. (2017-18/3)
4. The second mock visit was held on 12th of August with the wholehearted participation of the entire faculty and the suggestions given by Dr. MP Rajan were noted thereon. Accordingly it was decided to invite all prominent alumni for the mock visit and to highlight all initiatives undertaken post second cycle accreditation. (2017-18/4)
5. Various committees were formed as under:
Inspection/ Implementation Committee (15th September 2017) – IQAC
Reception Committee - Jaison P. Jacob, Lt. Sathees Thomas & Tina Augustine
Food and Refreshments Committee – Ciby Kurian, Vidya Jose
Cultural Programme Committee – CM George, Priya Joseph
Parents and Alumni Committee – TT Michael, Jyothi Thomas
Local Transportation committee – Saji Augustine, MC Varghese
Purchase committee (Stationary items) – Dr. Sr. Fancy Paul, Anu P. Mathew
Technical Support Committee - Jaison Davis


Dr. Saji Augustine
(IQAC Co-Ordinator)


Principal
Deva Matha College
Kuravilangad - 686 633

Translator – Mr. Subin Varghese

A meeting was held with respective coordinators on August 21st. IQAC coordinators of reputed colleges were contacted and their suggestions were properly incorporated in the preparations. (2017-18/5)

6. Meeting with student IQAC was held and it was decided to have a guard of honour by NCC cadets. Students presented their cultural programmes and necessary suggestions for improvement were given. Meeting with library and office staff helped in clearing their confusions so as to augment their preparations in connection with the visit. (2017-18/6)


Dr. Saji Augustin
(IQAC Co-ordinator)


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